

**STATUTES
OF
THE WARSAW UNIVERSITY OF TECHNOLOGY**

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SECTION I – GENERAL PROVISIONS

CHAPTER 1 – GENERAL PRINCIPLES

§ 1

1. The Warsaw University of Technology is a public academic institution.
2. The Warsaw University of Technology operates on the basis of the Act of 20 July 2018 – Law on Higher Education and Science, hereinafter referred to as the “Act”, other applicable laws and the provisions of these Statutes.
3. In cases not regulated by the regulations referred to in para. 2, the Warsaw University of Technology shall apply traditional academic practices.

§ 2

1. In its activities, the Warsaw University of Technology shall be guided by the values and principles defined in the document “The Mission of the Warsaw University of Technology”.
2. The Warsaw University of Technology shall fulfil the tasks laid down in the Act as well as the objectives set out in the Development Strategy of the Warsaw University of Technology.

§ 3

1. The Warsaw University of Technology shall have legal personality.
2. The seat of the Warsaw University of Technology shall be the capital city of Warsaw. The area of the Warsaw University of Technology shall be determined by the Rector in consultation with the competent local government body.
3. The official Polish abbreviation of the name Warsaw University of Technology is “PW”.
4. The Warsaw University of Technology uses the following translations of its name into foreign languages:
 - 1) *Warsaw University of Technology*, in English;
 - 2) *Ecole Polytechnique de Varsovie*, in French;
 - 3) *Universidad Politécnica de Varsovia*, in Spanish;
 - 4) *Technische Universität Warschau*, in German;
 - 5) *Варшавский Политехнический Университет*, in Russian.

§ 4

1. All employees, PhD students and students of the Warsaw University of Technology form the University community.
2. Representatives of the University community shall participate in the governance of the Warsaw University of Technology within its elected bodies and collegial bodies.
3. The Warsaw University of Technology shall be autonomous in all areas of its operation pursuant to the rules laid down in this Act.

§ 5

1. The basic tasks of the Warsaw University of Technology, hereinafter referred to also as the “University” or “WUT”, shall be laid down in the Act.
2. In carrying out the tasks referred to in para. 1, the Warsaw University of Technology shall cooperate with national and international academic institutions and business entities, and shall participate in the development of the European Higher Education Area.
3. Teaching activities and scientific research at the Warsaw University of Technology shall be conducted in compliance with legal regulations, respecting the requirements of scientific integrity and good practices, and in accordance with the principles laid down in the European Charter for Researchers.

§ 6

1. Lectures are open at the Warsaw University of Technology.
2. In justified cases, due to the scope, content and conditions of the classes, the Rector may

limit their availability.

3. Within the scope of its powers, the Warsaw University of Technology shall confer the academic degrees of *doktor* and *doktor habilitowany* (PhD degrees), as well as the professional titles of *magister inżynier*, *magister inżynier architekt*, *magister*, *inżynier*, *inżynier architekt* (MSc/MA) and *licencjat* (BSc/BA) in the fields of study it offers.

§ 7

The Warsaw University of Technology conducts its publishing activity by publishing scientific works, in particular by publishing journals, monographs, textbooks and scripts.

§ 8

The Warsaw University of Technology is a member of the Conference of Rectors of Academic Schools in Poland.

§ 9

1. The Warsaw University of Technology maintains lasting ties with its graduates.
2. The Warsaw University of Technology cares about preserving the memory of its distinguished employees, graduates, PhD students, and other students.
3. The Senate of the Warsaw University of Technology may name organizational units, buildings and auditoriums after distinguished persons, and may decide to erect commemorative plaques, sculptures and monuments on the premises of the University. The Senate may decide on other forms of commemorating distinguished persons.
4. Tradition is preserved and nurtured particularly in the WUT Museum, which collects cultural assets and memorabilia related to the history of the University.

§ 10

1. The Warsaw University of Technology is open to operation of social organizations associating employees, PhD students and other students.
2. The University shall co-operate with trade unions operating at the University pursuant to the rules and within the scope resulting from the applicable legislation.

CHAPTER 2 – TRADITIONS AND CUSTOMS

§ 11

1. The tradition of the Warsaw University of Technology dates back to the establishment of the Preparatory School for the Institute of Technology in 1826.
2. Warsaw University of Technology Day shall be November 15th, which commemorates the reopening of the University with the Polish language as the instruction language in 1915, in its present location and under the present name.
3. Warsaw University of Technology Day is celebrated by the entire University community.

§ 12

1. The Warsaw University of Technology has a banner, an emblem, and a flag, as well as a great round seal with the national emblem.
2. The right to use the Great Seal is vested exclusively in the Senate and the Rector.
3. The banner of the Warsaw University of Technology shall be a solemn symbol of the University and shall be displayed during solemn ceremonies in the presence of the Rector. Consent to the use of the banner shall be given by the Rector. The banner of the Warsaw University of Technology shall be accompanied by a standard guard.
4. The banner of the Warsaw University of Technology is presented in the photographs in Appendix No. 1 to the Statutes.

5. The model and description of the emblem of the Warsaw University of Technology are included in Appendix No. 2 to the Statutes.
6. The photograph of the flag of the Warsaw University of Technology is included in Appendix No. 3 to the Statutes. The rules of using the flag of the Warsaw University of Technology shall be laid down by the Rector by way of an ordinance.
7. The Warsaw University of Technology shall use a brand logo. The model brand logo of the Warsaw University of Technology shall be determined by the Senate. The rules for the use of the brand logo of the Warsaw University of Technology shall be laid down by the Rector by way of an ordinance.
8. Organizational WUT units may have their own banners, insignia, and colours. The rules for the use of the banner, insignia and colours of the organizational units of the University shall be laid down by the Rector by way of a regulation. The banner, emblem, flag, great round seal, the name of the Warsaw University of Technology and its alphabetical abbreviation, the names of organizational units and their alphabetical abbreviations, the University's brand name as well as banners and brand names of organizational units, and distinctive symbols of the University, including the image of the Main Building, the image of the Great Hall or parts thereof, shall be protected within the scope and pursuant to the rules laid down by law.

§ 13

1. The Warsaw University of Technology honours persons for their outstanding contribution to the development of society, science, education, technology and culture by conferring on them the title of doctor *honoris causa* of the Warsaw University of Technology.
2. The title of doctor *honoris causa* shall be conferred by the Senate upon request of the Rector.
3. Regarding the nomination, the Rector shall consult the Committee of Honours and the opinion of the competent body or collegial body, if it results from the request.
4. The Committee of Honours shall be composed of former Rectors of the Warsaw University of Technology invited by the Rector. The Committee shall be chaired by the Rector.
5. Initiation of proceedings for the conferment of the title of doctor *honoris causa* shall be based on a resolution of the Senate adopted by an absolute majority of valid votes.
6. The resolution on conferring the title of doctor *honoris causa* shall be adopted by the Senate by an absolute majority of valid votes, after obtaining the opinions of the supporting bodies competent in scientific matters of the three institutions to which the Senate has referred the matter.

§ 14

1. The Warsaw University of Technology may honour persons who have been awarded the academic degree of *doktor*, who have been of outstanding merit for the University or for their outstanding contribution to the development of science, education, technology and culture, with a PhD renewal ceremony.
2. The PhD renewal ceremony is held by a resolution of the Senate adopted upon request of the Discipline-Specific Scientific Council.
3. The procedure for the PhD renewal ceremony shall be determined by the Senate.

§ 15

1. The Warsaw University of Technology shall award its *Alma Mater Bene Merentibus medal* (Polish: Medal Politechniki Warszawskiej) to particularly distinguished employees (current and retired) or other persons, who have contributed to the development of the University or brought it good name and glory.
2. The *Medal of the Warsaw University of Technology* shall be awarded by the Medal Committee in accordance with the regulations adopted by the Senate. The Medal Committee of the Warsaw University of Technology shall be appointed by the Senate upon request of the Rector.
3. The University shall award the badge of *Distinguished in Service to the Warsaw University of Technology* (Polish: Zasłużony Dla Politechniki Warszawskiej) to its long-term employees

(current and retired) and other persons who have contributed to the development of the University or brought its name honour.

4. The badge of *Distinguished in Service to the Warsaw University of Technology* shall be awarded by the Rector on the basis of regulations adopted by the Senate.
5. The Senate may determine other forms of honouring persons of merit for the University.
6. Models and descriptions of the *Medal of the Warsaw University of Technology* and the badge of “*Zasłużony dla Politechniki Warszawskiej*” (*Distinguished in Service to the Warsaw University of Technology*) are set out in Appendices No. 4 and No. 5, respectively, to the Statutes.
7. Employees, pensioners, students, PhD students and graduates of the Warsaw University of Technology, *honorary doctorates of the Warsaw University of Technology* and persons distinguished with the *Medal of the Warsaw University of Technology* and with the medal of *Distinguished in Service to the Warsaw University of Technology* shall be entitled to wear a badge bearing the emblem of the Warsaw University of Technology. The Senate may authorize other persons to wear that badge.

§ 16

1. A professor of another higher education institution or a national or foreign research institution who is not employed at the Warsaw University of Technology may be awarded the status of honorary professor of the Warsaw University of Technology.
2. (*repealed*)
3. The status of honorary professor of the Warsaw University of Technology shall be conferred by the Rector upon request of the Dean or the Head of a university-level organizational unit providing education, submitted after an opinion of the Faculty Council or the ULOU Council, as appropriate.
4. Detailed rules and procedures for granting the status of honorary professor of the Warsaw University of Technology shall be laid down by the Rector by way of an ordinance.
5. Any academic teacher employed at WUT in the position of professor or university professor who have retired or are on disability pension may be granted the status of WUT *professor emeritus*. Each person holding this status shall be entitled to use the term “*Professor Emeritus*”. The status of WUT professor emeritus shall be conferred by the Rector according to the rules and procedure laid down by the Senate.

§ 17

1. Persons who have been conferred the academic degree of *doktor* by the Warsaw University of Technology shall take the PhD oath.
2. The text of the PhD oath is set out in Appendix No. 6 to the Statutes.

§ 18

1. The Warsaw University of Technology holds ceremonial inaugurations of the academic year and ceremonies for the awarding of *honoris causa* PhD degrees, doctorate renewal ceremonies as well as ceremonial promotions of doctors and post-doctorate holders.
2. Other university ceremonies are held by resolution of the Senate.
3. During the ceremonies referred to in para. 1 and 2, academic attires are worn, and the Rector, Vice-Rectors, Deans and College Directors wear the insignia of their functions.
4. The form and colour of academic attire, as well as the type of insignia, are in accordance with the customs established at WUT.
5. The Rector, Vice-Rectors and Deans may use the attire and insignia of their functions at academic ceremonies organized outside the Warsaw University of Technology.
6. Former Rectors of the Warsaw University of Technology may wear academic attires, the form of which shall be determined by the Senate, during academic ceremonies held at WUT or outside the University.
7. *Gaudeamus igitur* is a song traditionally performed during academic ceremonies at the Warsaw University of Technology.

§ 19

1. WUT students shall be entitled to wear a student cap.
2. A photograph of the student cap and its description are set out in Appendix No. 7 to the Statutes.

§ 20

1. Assemblies organized by members of the University community may take place on the premises of the Warsaw University of Technology in accordance with the rules laid down in the law and the Statutes.
2. Regulations concerning the organization and holding of meetings on the premises of the Warsaw University of Technology shall be laid down in Appendix No. 8 to the Statutes.

SECTION II – TYPES OF ORGANIZATIONAL UNITS

§ 21

1. The organizational units of the Warsaw University of Technology are:
 - 1) basic organizational units:
 - a) (*repealed*);
 - a) faculties;
 - b) colleges;
 - 2) University-wide organizational units of the following nature: research, teaching, service, economic, cultural, sport or other;
 - 3) organizational units of central administration authorities, basic organizational units and the Branch of the Warsaw University of Technology in Płock, hereinafter referred to as the “Branch”.
2. Internal organizational units of basic organizational units, subject to paragraph 3, may be:
 - 1) institutes;
 - 2) chairs (Polish: *katedry*);
 - 3) divisions (Polish: *zakłady*);
 - 4) specialist libraries;
 - 5) other organizational units performing scientific, teaching, experimental or service tasks, carrying out applied research and development works or undertaking activities for the benefit of technology transfer to the economy;
 - 6) organizational administrative units.
3. An Institute’s internal organizational units may include divisions.
4. (*repealed*)
5. The organizational administrative units shall consist in particular of departments (Polish: *działy*) and offices. These units may have other names deriving from the nature of their activities or from legal provisions.
6. Organizational units shall be established, transformed and abolished by the Rector, subject to sections 7, 7a and 8.
7. The establishment, transformation or liquidation of internal organizational units in basic organizational units, including administrative organizational units, shall take place upon request of the Dean after consultation with the Faculty Council, subject to para. 7a.
- 7a. The establishment, transformation or liquidation of a faculty, college, institute, chair, division or university-wide unit shall take place after the Senate has given its opinion.
8. Specialist libraries that are part of basic, university-wide units or branches are established, transformed and liquidated by the Rector upon request of, respectively: the Dean, the University-wide unit Head or the Vice-Rector for Branch, after an opinion of the relevant Council and the Director of the Main Library.
9. If necessary, the Rector may establish independent officer positions.

§ 22

(*repealed*)

§ 23

1. A faculty is an organizational unit that is competent to organize and conduct scientific activity in at least one scientific discipline, as well as teach courses in fields of study for which the scientific disciplines practiced at the faculty are the leading disciplines.
2. A faculty may be established if it is staffed by at least twelve academic teachers holding the rank of professor or university professor or holding the academic degree of *doktor habilitowany*.
3. Each faculty shall be headed by the Dean with the assistance of the Vice-Deans.
4. The Faculty Council is a collegial consultative and advisory body to the dean.
5. The property of the Faculty is a separate part of the property of the University.
6. The Dean manages the financial resources within the scope of competence defined by the

Rector, in accordance with current legal regulations.

§ 24

1. A College is an organizational unit which is competent to organize and conduct research activities in at least one academic discipline, as well as teach courses in fields of study for which the scientific disciplines practiced at the College are the leading disciplines.
2. A college may be established if it will employ at least six academic teachers holding the position of professor or university professor or holding the academic degree of *doktor habilitowany*.
3. Each College shall be headed by the College Director with the assistance of deputies.
4. The College Council shall act as a consultative and advisory body to the College Director.
5. The property of the College constitutes a separate part of the property of the University.
6. The College Director disposes of financial resources within the scope of competence defined by the Rector, in accordance with the binding legal regulations.

§ 25

1. (*repealed*)
2. The teaching activity is carried out on commission of the Dean in Institutes, Chairs, and Divisions, and with the consent of the Rector in other organizational units.

§ 26

1. The provisions of the Statutes relating to the Faculty, its organizational units and cells, and the Faculty Council, Deans and Vice-Deans, and Faculty Electoral Colleges shall apply accordingly to the college, its organizational units and cells, the college council, the College, Director and Deputy Directors, and the Electoral College within the college, subject to para. 2 and § 85, para.3.
2. The provisions of the Statutes relating to elections pertaining to the faculty shall apply *mutatis mutandis* to the college, unless otherwise provided by the resolution of the Senate referred to in § 63, para. 1.

§ 27

1. The organizational University units referred to in § 21, para. 1, item 2 shall be established in order to carry out research, teaching, experimental, research, service, applied research and development work, to carry out activities for the transfer of technology to the economy, to organize physical culture and sport, to conduct cultural, publishing, business or other activities, and in particular:
 - 1) library;
 - 2) study centre;
 - 2a) doctoral school;
 - 3) centre;
 - 4) publishing house;
 - 5) museum;
 - 6) site.
2. A university-wide unit shall be managed by a person appointed to hold a managerial function or employed in a managerial position by the Rector.
3. The property of a university-level unit shall constitute a separate part of the property of the University.
4. The university-wide unit Head shall manage the unit and its financial resources within the scope of competence specified by the Rector and in accordance with the binding legal regulations.

§ 28

1. An Institute has been established to conduct scientific activity and to carry out commissioned teaching tasks.

2. An institute may be established if it employs at least eight academic teachers holding the rank of professor or university professor or the academic degree of *doktor habilitowany*, including at least one person holding the rank of professor.
3. In justifiable cases, the Rector, upon request of the Dean, may lower the requirements referred to in para. 2 for a specific period of time.
4. Each Institute shall be headed by a Director with the assistance of deputies.
5. The property of the Institute shall constitute a separate part of the property of the organizational unit which includes.
6. The Director of the Institute shall dispose of its financial resources within the scope of competence granted by the Rector, in accordance with binding legal regulations.

§ 29

1. A chair is established to carry out scientific activities related to a specific area of research and to carry out commissioned teaching tasks.
2. A chair may be established if it employs at least eight academic teachers, including at least three persons holding the rank of professor or university professor or holding the academic degree of *doktor habilitowany*, with at least one person holding the position of professor.
3. In justifiable cases, the Rector, upon request of the Dean, may lower the requirements referred to in para. 2 for a specific period of time.
4. Each chair shall be headed by a Head.
5. The Head of Chair manages the financial resources at its disposal within the scope of competence granted by the Rector, in accordance with the binding legal regulations.

§ 30

1. A division is established to carry out scientific activities related to a specific area of research and to carry out commissioned teaching tasks.
2. A division may be established if it employs at least five academic teachers, including two persons holding the rank of professor or university professor or holding the academic degree of *doktor habilitowany*.
3. In justifiable cases, the Rector, upon request of the Dean, may lower the requirements referred to in para. 2 for a specific period of time.
4. Each division shall be headed by a Head.

§ 31

An organizational unit that does not meet the statutory requirements for its establishment for more than two years shall be transformed or liquidated, subject to § 28, para. 3, § 29, para. 3 and § 30, para. 3.

§ 32

1. The establishment of an organizational unit may take place only together with the determination of the sources of financing of the activities of the unit being established.
2. Whenever the Statutes require that a specific number of academic teachers be employed within an organizational unit or in specific positions, such teachers shall be employed at WUT as the principal place of employment within the meaning of this Act.
3. With respect to organizational units of the Branch, the requirement to employ a specific number of academic teachers or to employ them in specific positions means full-time employment.

§ 33

1. Organizational units of the Warsaw University of Technology and of the Branch may establish organizational units, in particular: teams, teaching teams, research teams, laboratories, workshops, specialist libraries, sections, and cells with other names.
2. The rules and procedure for the establishment of the cells referred to in para. 1 shall be laid

down in the Organizational Regulations of WUT.

§ 34

1. The Warsaw University of Technology shall operate a branch campus named “Warszawska Politechnika Filia w Płocku”.
2. The Branch is managed by the Vice-Rector for the Płock Branch, who may also act as the Head of a basic organizational unit constituting the Branch.
3. The detailed rules of organization, functioning and tasks of the organizational units of the Branch are defined in the Organizational Regulations of WUT.
4. The property of the Branch shall constitute a separate part of the property of the University.
5. The Vice-Rector for the Płock Branch manages the financial resources within the scope of competence defined by the Rector, in accordance with the binding legal regulations.

§ 35

1. Schools may be established at the Warsaw University of Technology as unions of basic organizational units providing education in related fields of study or conducting research in the same or a related academic discipline.
2. The establishment of a school and detailed rules of cooperation between the units forming it shall be specified in an agreement concluded between the units, approved by the Rector.

§ 36

The organizational structure of the Warsaw University of Technology, including organizational units, their organization and rules of operation and the distribution of tasks within this structure, as well as the organization and rules of operation of the administration authorities, shall be laid down in the Organizational Regulations of the Warsaw University of Technology adopted by the Rector.

SECTION III – COLLEGIAL BODIES AND BODIES OF THE UNIVERSITY

CHAPTER 1 – BODIES

§ 37

1. The collegial bodies of the Warsaw University of Technology shall be:
 - 1) University Council;
 - 2) Senate;
 - 3) the scientific councils of the disciplines.
2. The Rector shall be the one-person body of the Warsaw University of Technology.

§ 38

1. The terms of office of the University Council, the Rector and the Senate are determined by the Act.
2. The term of office of the Scientific Councils for the Discipline shall be 4 years and shall commence on 1 January of the year following the commencement of the terms of office of the Rector and the Senate.
3. The duration of the term of office of representatives of students and PhD students in collegial bodies shall be specified in the regulations of the Student Government and the regulations of the PhD Student Government respectively.

§ 39

1. The tasks and competences of the University Council are defined by the Act.
2. The tasks of the University Council also include expressing opinions in matters of establishing and terminating the employment relationship with the head of the Internal Audit Team and the Head of the central administration authorities.

§ 40

The University Council is composed of 9 persons, including 4 persons from outside the University community and 4 persons from WUT and the President of the WUT Student Government.

§ 41

1. The University Council shall operate on the principles of collegiality, transparency, personal commitment of its composition and respect for academic traditions, in accordance with the law, the Statutes and the regulations of the University Council, having regard to the mission and strategy of the Warsaw University of Technology and the welfare of the University community.
2. Upon request of the Rector, the University Council shall present its position on the matters indicated by the Rector or on its own initiative in the matters falling within the scope of its tasks.
 - 2a. The University Council sessions shall be attended in an advisory capacity by a representative of each trade union active at the University referred to in Art. 25 of the Act of 23 May 1991 on trade unions, who is its member.
3. At the invitation of the President, meetings of the University Council shall be attended by the Rector or other persons competent with regard to the subject matter of the meeting.
4. At the last Senate meeting of the calendar year, the President of the University Council shall, by way of information, present an annual report on the activities of the University Council.
5. The University Council shall adopt regulations specifying the procedure for its operation.

§ 42

1. The duties and powers of the Senate are defined by the Act.
2. The Senate's duties also include:
 - 1) interpreting the Statutes;
 - 2) expressing opinions of the University community on all matters in which the University community is interested;
 - 3) expressing opinions on matters submitted by the Rector;
 - 4) giving opinions on requests for decorations and awards.

§ 43

In personal matters, the Senate shall adopt resolutions by secret ballot by an absolute majority of valid votes.

§ 44

1. In specific cases, the Senate, acting in accordance with the procedure laid down for the adoption of the Statutes, may, upon request of another body of the Warsaw University of Technology or on its own initiative, suspend the application of a statutory provision with respect to a specific matter, in whole or in part, for a specified period of time, provided that such suspension does not violate legal regulations.
2. In adopting a resolution pursuant to para. 1, the Senate shall lay down rules of procedure for the matter to which the resolution relates.

§ 45

1. The Senate of the Warsaw University of Technology consists of 58 members.
2. The Senate shall consist of:
 - 1) the Rector;
 - 2) representatives of academic teachers employed in the positions of professors and university professors, numbering 30, and this group is to include:
 - a) elected faculty representatives, one from each faculty;
 - b) the remaining representatives of this group elected in university-level indirect elections, i.e. through electors elected in the faculties for the election of senators of representatives of professors and university professors, in the number resulting from the difference between the number of 30 and the number of representatives referred to in letter a;
 - 3) ten representatives of other academic teachers;
 - 4) five representatives of the University non-teaching employees elected from among the employees in this group employed in all the organizational units of the University;
 - 5) eleven student representatives elected from their membership;
 - 6) one representative of PhD students elected from their membership.
3. In the groups of representatives referred to in para. 2, item 2, item b and para. 2, item 3, each representative of a given group shall be employed in a different basic or university-wide organizational unit of the University.
4. In the group of representatives referred to in para. 2, item 4, each representative from that group shall be employed in a different organizational unit of the University.
5. Meetings of the Senate and its standing Committees shall be attended in an advisory capacity by a representative of each trade union active at the University.

§ 46

1. Meetings of the Senate may be attended in an advisory capacity by:
 - 1) Vice-Rectors and basic organisational unit Heads, if they are not members of the Senate;
 - 2) President of the University Council;
 - 3) Chairpersons of Scientific Councils for the Discipline;
 - 4) the person in charge of central administration authorities;
 - 5) Bursar;
 - 6) internal auditor;

- 7) Director of the Main Library;
 - 8) Director of the Foreign Language Centre;
 - 9) Director of the Centre for Physical Education and Sports;
 - 10) Director of the Business School;
 - 11) (*repealed*);
 - 11a) Director of the Doctoral School;
 - 12) a representative of the PhD Student Government.
2. The Rector may invite other persons to Senate meetings on their own initiative or upon request of the Senate.
 3. The rules and procedures for the functioning of the Senate are set out in Appendix No. 9 to the Statutes.

§ 47

1. The Senate shall set up standing and ad-hoc Senate Committees. The task of standing Senate Committees is to give opinions and prepare motions concerning a specific area of activity of the University. Ad-hoc Senate Committees are appointed in order to consider a specific matter.
2. The standing Senate Committees shall be:
 - 1) Senate's Committee for Professional Ethics;
 - 2) Senate's Committee for History and Tradition;
 - 3) Senate's Committee for Personnel;
 - 4) Senate's Committee for Education;
 - 5) Senate's Committee for Property and Finance;
 - 6) Senate's Committee for Research;
 - 7) Senate's Committee for the Organisation of the University;
 - 8) Senate's Committee for International Cooperation;
 - 9) Senate's Committee for the Election of University Council Members.
3. The Chairpersons of the Committees shall be appointed by the Senate from among the members of the Senate upon request of the Rector.
4. The number of Committees shall be determined by the Senate, with members of the Senate constituting at least one-third of the membership of the Senate's Committees listed in para. 2, items 3-8, and 100% of the membership of the Committee listed in para. 2, item 9.
5. Standing Committees should be appointed within two months of the start of the Senate term.
6. The term of office of the Committee shall commence on the date of the election of Committee members and shall end on the date of the election of Committee members for the following term.
7. The term of office of an ad-hoc Committee shall end upon the adoption of a resolution by the Senate confirming that the Committee has completed the task assigned to it or upon the expiration of the term of office of the Senate.

§ 48

Members of the Senate shall have the right to address questions to the Rector.

§ 49

1. A Scientific Council for the Discipline shall be established in those disciplines in which the Warsaw University of Technology is authorized to confer the academic degree of *doktor* or higher.
2. In justified cases, a Scientific Council for the Discipline may be established for more than one discipline.
3. A Scientific Council for the Discipline, within the scope of the scientific discipline:
 - 1) conducts proceedings for granting academic degrees and awards academic degrees;
 - 2) nostrificates degrees;
 - 3) defines the strategy for the development of the discipline and the desired conditions for its implementation;

- 4) defines the scientific policy within the discipline and supervises its implementation in WUT units;
 - 5) determines the rules and procedure for the distribution of funds for scientific research granted by the Rector at the disposal of the Council;
 - 6) performs tasks related to the evaluation of the quality of scientific activity;
 - 7) determines the values of the criterion values in the scope of scientific activity in the periodic evaluation of academic teachers and in the hiring of employees in the groups of employees: research and research and teaching;
 - 8) expresses opinions in the matters indicated by the Rector;
 - 8) (*repealed*);
 - 9) (*repealed*);
 - 10) gives its opinion on requests for scientific awards for employees;
 - 12) (*repealed*);
 - 13) expresses opinions on all other matters of importance to the scientific discipline.
4. In personal matters, the Scientific Councils for the Discipline shall adopt resolutions by secret ballot by an absolute majority of valid votes.

§ 50

1. The Scientific Council for the Discipline consists of:
 - 1) professors and university professors who, on the date of their election, are entitled to act as supervisors in PhD dissertations;
 - 2) persons with the academic degree of *doktor habilitowany* who, on the date of their election, are entitled to act as supervisors in PhD dissertations;
 - 3) persons with a PhD degree;
 - 4) a representative of doctoral students' self-government.
2. The persons referred to in para. 1 must fulfil the conditions laid down in the Act.
3. The persons referred to in para. 1, items 1 to 3 must be employed at the Warsaw University of Technology as their principal place of employment and conduct research at the Warsaw University of Technology in at least 50% of their time in the discipline falling within the remit of the Council, and have significant academic achievements in that discipline, subject to item 3a.
- 3a. The persons from groups referred to in para. 1 items 1 and 2 may be employed outside the Warsaw University of Technology, but the number of persons employed outside the Warsaw University of Technology may not exceed 20% of the composition of both groups.
4. The number of members of a Scientific Council for the Discipline may not be less than 7 persons and may not exceed 60 persons, while the share of the persons referred to in para. 1, item 3 may not exceed 17% of the number of the Council members. The same person may be a member of one Scientific Council for the Discipline.
5. The rules and procedures of the Scientific Council for the Discipline, including the scope of tasks of the Chairperson, shall be laid down in the regulations of the Scientific Council for the Discipline to be adopted by the Senate.

§ 51

1. Members of the collegial bodies of the Warsaw University of Technology may not hold a function in a one-person body of another higher education institution, be a founder of a non-public higher education institution or be a member of a body of a corporate body which is the founder of a non-public higher education institution.
2. The WUT Rector may not be a single-person authority of another higher education institution, a founder of a non-public higher education institution or a member of a body of a corporate body which is the founder of a non-public higher education institution.

§ 52

1. The Rector shall hold the highest dignity at the Warsaw University of Technology and shall be entitled to the honorary title of *Magnificence*.

2. The Rector may be an academic teacher employed at WUT as the principal place of employment, holding the academic title of professor or the academic degree of *doktor habilitowany*.
3. The Rector shall take decisions in all matters concerning the Warsaw University of Technology which are not reserved by the Act or the Statutes to the competence of other bodies of the University.
4. The duties and powers of the Rector are defined by the Act.
5. The tasks of the Rector in particular include:
 - 1) calling meetings of the Senate and presiding over its meetings with the exception of the agenda item of meetings at which its activities are evaluated;
 - 2) presenting to the Senate matters requiring resolution or opinion by that body;
 - 3) submitting annual reports on the activities of the Warsaw University of Technology to the Senate;
 - 4) defining the scope of activities of persons appointed to hold managerial functions;
 - 5) appointing Rector's Committees, teams and proxies;
 - 6) exercising supervision over the activities of the University's organizational units;
 - 7) exercising supervision over the implementation and improvement of the University's educational quality assurance system;
 - 8) taking decisions on the establishment and abolition of postgraduate programmes, and on the appointment and dismissal of their Heads;
 - 9) supervising the administration authorities and economy of the University;
 - 10) making decisions on the property and economy of the University, taking into account the principles set out in the Act;
 - 11) taking decisions on matters concerning co-operation of the Warsaw University of Technology with scientific and economic institutions at home and abroad;
 - 12) ensuring that the welfare and health needs of members of the University community are met.
6. The Rector is the superior of all employees of the University and the supervisor and guardian of students and PhD students.
7. The Rector may authorize, in a written form and nominated by their name, specified persons from the University employees to undertake specified legal transactions or to make declarations of will within a specified scope.

§ 53

1. The Rector supervises the internal acts of WUT.
2. Should any non-compliance with the provisions of the generally applicable law or the Statutes, or any violation of a vital interest of the Warsaw University of Technology be discovered, the Rector shall suspend the implementation of any internal legal act issued by a non-authority and shall request its amendment or repeal within 14 days. If an entity fails to amend or repeal a legal act which is contrary to the provisions of the commonly applicable law or the Statutes, or which infringes an important interest of the Warsaw University of Technology, the Rector shall repeal the entire act.
3. The Rector shall suspend the implementation of any resolution of the University Council, the Senate or a Scientific Council for the Discipline which is in contravention of the mandatory provisions of law or the Statutes or which infringes an important interest of the Warsaw University of Technology and shall convene a meeting of the Senate within 30 days or shall await the convening of a meeting of the University Council or of a Scientific Council for the Discipline in order to review the resolution.
4. If, within the indicated time limit, the body referred to in para. 3 does not amend or repeal a resolution:
 - 1) which is contrary to the generally applicable law or the Statutes, the Rector shall forward it to the Minister of Higher Education and Science;
 - 2) infringing an important interest of the Warsaw University of Technology:
 - a) the resolution comes into force if the resolving body votes in favour of its maintenance by a majority of at least 3/4 of valid votes cast, in the presence of at least 2/3 of the statutory membership of the body;

- b) The Rector shall repeal the resolution if the resolution does not enter into force as a result of the vote referred to in item a.

CHAPTER 2 – COLLEGIAL BODIES

§ 54

The Warsaw University of Technology and its organizational units may have consultative and advisory collegial bodies, in particular Councils which are not bodies of the University.

§ 55

1. There is the Warsaw University of Technology Convention, which supports and promotes the University, at the University.
2. The competence of the Convention includes, in particular:
 - 1) expressing opinions on matters concerning collaboration between the Warsaw University of Technology and the socio-economic environment;
 - 2) supporting the Warsaw University of Technology in its activities for the benefit of its development.

§ 56

1. The Convention is composed of opinion-forming representatives of the University's socio-economic environment and local governments, in particular professionally active graduates of WUT with significant achievements in scientific, economic or social activity.
2. The members of the Convention shall be appointed by the Senate upon request of the Rector. The term of office of the Convention shall end at the end of the term of office of the Senate.
3. The work of the Convention shall be headed by a Chairperson that shall be elected by the Convention at its meeting, in the presence of at least 2/3 of its composition.
4. The Convention shall operate in accordance with its adopted bylaws as approved by the Senate.

§ 57

1. The Convention shall meet at least once a year and shall be convened by the Chairperson on his or her own initiative or upon request of
 - 1) the Rector;
 - 2) members of the Convention in the number not less than 1/5 of its composition.
2. The Rector shall participate in the meetings of the Convention.
3. At the first meeting of a new term of office, the Convention shall elect a Secretary.

§ 58

1. The Faculty Council is the collegial opinion-giving and advisory body of a College Faculty.
2. The Faculty Council, within the scope of the activities of the Faculty:
 - 1) participates in setting the overall direction of the Faculty's activities and development strategies;
 - 2) expresses opinions on all matters indicated by the Dean and on matters provided for in the Statutes and other internal legislation or referred for an opinion by the bodies of the University or persons holding positions or positions of authority;
 - 3) expresses the opinion of the faculty community on all matters pertaining to it;
 - 4) gives its opinion on candidates for faculty managerial positions, excluding those of Deans and Vice-Deans;
 - 5) participates in reviewing:
 - a) requests concerning the creation and abolition of degree programmes in fields of study taught at the Faculty;
 - b) curricula for degree programmes, postgraduate programmes (including study plans and assumed learning outcomes);
 - c) rules and procedures for admission to degree programmes conducted at the faculty;

- 6) reviews the Dean's report on the activities of the faculty.
3. The Faculty Council may adopt regulations for the operation of a Faculty Council as necessary.
4. Opinions on personnel matters are expressed by the Faculty Council in the form of a resolution adopted in secret ballot by an absolute majority of valid votes.
5. Members of the Faculty Council have the right to address questions to the Dean.

§ 59

1. The Faculty Council consists of:
 - 1) Dean, as Chairperson;
 - 2) Vice-Deans;
 - 3) full-time academic teachers employed in the Faculty in the position of professor or university professor or holding the academic degree of *doktor habilitowany*, subject to para. 3;
 - 4) representatives of other academic teachers employed at a faculty for whom the Warsaw University of Technology is the principal place of employment, elected from among their number, in a number which shall not be lower than 10% and not higher than 16% of the Faculty Council referred to in para. 1;
 - 5) representatives of other faculty employees, elected from their ranks, in a number which shall not be lower than 4% and no higher than 10% of the Faculty Council as defined in para. 1, employed by the faculty on a full-time basis;
 - 6) representatives of students and PhD students elected from among them, in a number which shall not be lower than 20% of the Faculty Council membership as specified in para. 1, with the proviso that the Faculty Council shall determine the number of student representatives and the number of PhD student representatives in proportion to the size of both groups in a given basic organizational unit, with the proviso that students and PhD students shall be represented by at least one representative from each of these groups, including the President of the Faculty Student Government Council and a representative of the PhD Student Council.
2. The Dean may appoint representatives from the University's social and economic environment as members of the Faculty Council, but their number shall not exceed 10% of the number set forth in para. 1.
3. Academic teachers referred to in para. 1, item 3 shall constitute not less than one half of the Faculty Council defined in para. 1.
4. The exact number of representatives referred to in para. 1, item 4 and 5 is determined by the Faculty Council. The number of representatives specified in para. 1, item 4 does not include vice-Deans. In justifiable cases, the Faculty Council can also set an exact number of representatives of academic teachers referred to in para. 1, item 3.
5. Meetings of the Faculty Council are attended in an advisory capacity by representatives of the trade unions active at the Faculty, one from each union.
6. The Dean may invite other persons to Faculty Council meetings on his or her own initiative or upon request of the Faculty Council, including former professors.

§ 60

1. In the faculty, Faculty Electoral Colleges shall be elected to present or give opinions on candidates for the managerial function of Dean and to give opinions on candidates for the managerial function of Vice-Dean.
2. Each Faculty Electoral College is composed of representatives of each of the faculty community groups referred to in § 59, para. 1, items 3-6, in proportions corresponding to the proportions of these groups in the Faculty Council, subject to para. 3.
3. Each Faculty Electoral College shall consist of academic teachers for whom the Warsaw University of Technology is the principal place of employment, employed at the faculty in the position of professor or university professor or holding the academic degree of *doktor habilitowany*.
4. Members of the Faculty Electoral College are elected for a term of office and retain their seats until a new Faculty Electoral College is elected.
5. Members of the Faculty Electoral College shall elect a Chairperson from among themselves.

§ 61
(repealed)

§ 62

1. Collegial consultative and advisory bodies, including councils, may exist in university-wide units, established and operating within the scope, rules and manner laid down in the WUT Organisational Regulations.
2. The composition of the collegial advisory bodies referred to in para. 1 is determined by the Rector upon the opinion of the Senate.

§ 62a

In justified cases, the collegial bodies of the University, the collegial bodies of the Student Government and PhD Student Government, Scholarships Committees, Committees and teams appointed in proceedings for the conferment of degrees and titles, other Committees and teams and other collegial bodies, including advisory bodies operating at the University, may conduct their meetings and adopt resolutions using electronic means of communication, while observing the necessary safety rules.

CHAPTER IV ELECTION

§ 63

1. No later than March 1 of the final year of the term referred to in § 38, para. 1, the Senate shall adopt an election resolution specifying in particular:
 - 1) organization and schedule of elections to the Senate, Electoral College for the Election of the Rector, Faculty Councils, Faculty Electoral Colleges and schedule of Rector elections;
 - 2) The procedure for the election of academic teachers' representatives in the Senate referred to in § 45, para. 2, items 2 and 3, and the distribution of seats of representatives of the employee referred to in § 45, para. 2, item 4, among individual organizational units;
 - 3) the numerical composition of the Electoral College for the Election of the Rector and the distribution of electors' seats among particular organizational units.
2. Elections of representatives of WUT employees to the Senate, Faculty Councils, Electoral College for the Election of the Rector and Faculty Electoral Colleges shall be held taking into account the provisions of § 45, § 59, § 60 and § 66, in accordance with the procedure laid down in Appendix 10 to the Statutes.
3. Rector elections and elections to the Senate, the Electoral College for the Election of the Rector, and elections to Faculty Councils and Faculty Electoral Colleges shall be organized and conducted by, respectively, the University or Faculty Election Committees.

§ 64

1. The Rector shall be elected by the Electoral College for the Election of the Rector in accordance with the regulations set forth in Appendix No. 11 to the Statutes.
- 1a. From the date of confirmation of the election until the date of commencement of the term of office, the person elected as the Rector shall be the Rector-elect. In the case of re-election for a second term, this status does not apply.
2. Members of the Electoral College for the Election of the Rector shall be elected for a term of office and shall retain their seats until a new Electoral College is elected.

§ 65

The procedure for the election, and the term of office, of representatives of students and PhD students to the Senate, the Electoral College for the Election of the Rector and to the Faculty Councils and Faculty Electoral Colleges shall be laid down in the regulations of the Student Government and the regulations of the PhD Student Government respectively.

§ 66

1. The Electoral College for the Election of the Rector shall be composed of representatives of particular groups in the University community, in proportions corresponding to the proportions of those groups in the composition of the Senate.
2. The number of members of the Electoral College for the Election of the Rector shall be at most twice the number of members of the Senate.
3. The Electoral College for the Election of the Rector elects the Chairperson of the College at its first meeting.

§ 67

A seat in the Electoral College for the Election of the Rector not filled within the time limit laid down by the Senate in the resolution referred to in § 63, para. 1, or becoming vacant during the term of office shall not be subject to a by-election unless the Senate decides otherwise upon request of the University Election Committee.

§ 68

1. The University Election Committee, including its Chairperson, shall be appointed by the Senate upon request of the Rector no later than by 1 February of the final year of the term of office. The University Election Committee shall remain in office until a new Committee is appointed by the Senate.
2. The University Election Committee shall be composed of representatives of all community groups of the University represented in the Senate.
3. The tasks of the University Election Committee shall be as follows:
 - 1) submitting to the Senate a proposal for the organization and timetable of elections to the Electoral College for the Election of the Rector, the Senate, Faculty Councils and Faculty Electoral Colleges;
 - 2) carrying out the election of the Rector;
 - 3) conducting elections in university-wide organizational units and in the central administration authorities;
 - 4) supervising faculty elections conducted by Faculty Election Committees;
 - 5) deciding on all matters relating to elections not regulated by the law, the Statutes or resolutions of the Senate.
4. The University Election Committee may authorize Faculty Election Committees to resolve doubts concerning elections held at faculties.

§ 69

1. Each Faculty Election Committee, including its Chairperson, shall be appointed by the University Election Committee from among candidates recommended by the Faculty Council, for a period consistent with the term of office of the University Election Committee.
2. The Faculty Election Committee shall consist of representatives from all groups, the faculty community, represented on the Faculty Council.
3. The duties of the Faculty Election Committee include:
 - 1) holding elections for faculty representatives in the Senate, as mentioned in § 45 para. 2 item 2a, and in the Electoral College for senators, as mentioned in § 45 para. 2 item 2b and para. 3;
 - 2) holding elections to the Faculty Council, taking into account the provisions of § 65, and elections to the Faculty Electoral College;
 - 3) accepting nominations for the managerial function of Dean, and performing duties in accordance with § 84 para. 3.

§ 70

1. A member of the Election Committees referred to in § 68 and § 69 may not be the Rector, a person holding the managerial function of: Vice-Rector, Deputy Vice-Rector for Branch, Dean, College Director, Vice-Dean, Deputy College Director, University-wide unit Director, a person who is a member of the Electoral College for the Election of the Rector or a Faculty Electoral College.
2. Membership in the Election Committees referred to in § 68 and § 69 expires on the date of consent to stand for election to the Rector, the Senate, the Electoral College for the Election of the Rector, the Faculty Council, and the Faculty Electoral College.

§ 71

1. Elections to the University Council shall be organized and conducted by the Standing Committee for the Election of University Council Members appointed for this purpose by the Senate.
2. A candidate to the University Council may be proposed by the Rector or no less than seven members of the Senate. The application shall be accompanied by a written consent to stand as a candidate.
3. The formal and legal verification of applications is performed by the Committee referred to in para. 1.

4. Candidates for members of the University Council shall be presented to the Senate by the Chairperson of the Committee referred to in para. 1, in the manner and scope laid down by that Committee.
5. Members of the University Council are elected by the Senate in a secret ballot by an absolute majority of valid votes.
6. The candidate for the Chairperson of the University Council, from among its members outside WUT, is indicated by the Rector.
7. The Chairperson of the University Council is elected by the Senate. If the candidate indicated by the Rector does not obtain in the secret ballot the required absolute majority of valid votes, the Rector presents another candidate. The procedure is repeated until the Chairperson is elected effectively.
8. A vote to remove a member of the University Council, including its Chairperson, may be taken only after debate by the Senate with members of the University Council present upon request of the Rector, members of the Senate numbering not less than 25% of its statutory composition, or the University Council.
9. The shortening of the term of office of the University Council upon request of the relevant minister shall take place after a debate put on the agenda of the Senate.

§ 72

1. The members of the Scientific Council for the Discipline shall be elected and dismissed by the Senate upon request of the Rector.
2. Candidacy for the Scientific Council for the Discipline must be preceded by the written consent of the candidate.
3. The candidate for the Chairperson shall be elected by the Scientific Council for the Discipline at its first meeting chaired by the Rector.
4. The Rector shall present the nomination of the Chairperson to the Senate. The Senate shall elect the Chairperson of the Scientific Council for the Discipline.
5. If the Senate fails to elect a Chairperson by the same procedure, a new nomination shall be made.

§ 73

1. The circumstances in which the mandate of the Rector, a member of a collegial body and a member of the Electoral College for the Election of the Rector expire shall be determined by the Act.
2. The term of office of a member of a collegial body shall also expire in the case of removal.
3. The mandate of the Rector and the mandate of a member of a collegial body, except for members of the University Council coming from outside the University community, the Electoral College for the Election of the Rector or the Election Committee shall also expire in the event of termination of the employment relationship with the University.
4. The mandate of a member of a collegial body, with the exception of members of the University Council who come from outside the University community, the mandate of a member of the Electoral College for the Election of the Rector or the Electoral Committee shall also expire in the event of a change of employment at WUT to part-time employment.
5. The mandate of a member of the Senate shall also expire in the event of unjustified absence from three consecutive ordinary meetings of this body or in the event of inability to attend for more than one year.
6. (*repealed*)
7. The mandate of a member of the Senate and Electoral College shall also expire in the event of termination of membership of a given University community group if a member of the Senate or Electoral College for the Election of the Rector obtained the mandate as a representative of that University community group.
8. The resignation shall be made in writing and shall cover the remainder of the term of office.

§ 74

1. The expiry of the mandate of:
 - 1) a member of the Electoral College for the Election of the Rector shall be declared by the

- Chairperson of the Electoral College;
- 2) a member of the Scientific Council for the Discipline shall be declared by the President of the Senate;
 - 3) a member of the Faculty Electoral College shall be declared by the Chairperson of the Faculty Election Committee.
2. The expiry of the mandate of a member of the University Election Committee shall be confirmed by the President of the Senate.
 3. The expiry of the mandate of a member of the Faculty Election Committee shall be confirmed by the Chairperson of the University Election Committee.

§ 75

1. In the event that a member of the Senate or a Scientific Council for the Discipline expires before the end of his or her term, a by-election shall be held.
2. A Senate by-election may not be held in the last year of a term.

§ 76

1. An elected member of a collegial body who fails to fulfil their obligations may be dismissed.
2. The provisions of the Statutes concerning the rules and procedures for election shall apply *mutatis mutandis* to the removal of a member of the collegial body.

§ 77

The principles and procedure of dismissing the Rector shall be determined by the Act.

§ 78

1. The Disciplinary Committee for academic teachers shall be elected by the Senate.
2. Candidates for the University Disciplinary Committee for academic teachers shall be proposed by the collegial consultative and advisory bodies existing within units, from among academic teachers, with at least one candidate from the groups of academic teachers referred to in § 125, para. 2, items 1 and 2.
3. Candidates for the University Disciplinary Committee for academic teachers shall be proposed by the competent body of the Student Government from among students and by the competent body of the PhD Student Government from among PhD students.
4. Members of the University Disciplinary Committee for academic teachers shall be elected by the Senate in a secret ballot from among candidates proposed in accordance with sections 2 and 3.
5. The Committee, in the number specified in § 125, para. 2, shall be composed of persons from each group of candidates who received the largest number of votes in the voting.
6. In the event that candidates receive an equal number of votes which makes it impossible to determine the full composition of the Committee, voting shall be repeated only for persons who received an equal number of votes.
7. Should a Committee member's mandate become vacant during the term of office, the Senate shall appoint another person from the appropriate list of candidates who received the largest number of votes to fill the vacancy.

§ 79

1. The Disciplinary Committee for students and the Disciplinary Appeals Committee for students shall be elected by the Senate.
2. Candidates for the Committees referred to in para. 1 shall be nominated from among academic teachers by basic organisational unit heads after an opinion has been given by the collegial consultative and advisory body of the unit, and from among students by the relevant body of the Student Government.

3. Members of the Committees referred to in para. 1 shall be elected by the Senate in a secret ballot from among the candidates referred to in para. 2.
4. Each Committee, in the number specified in § 111, para. 2, consists of persons who received the largest number of votes in the vote.
5. In the event that candidates receive an equal number of votes which makes it impossible to determine the full composition of a given Committee, voting shall be repeated only for persons who received an equal number of votes.
6. Should a Committee member's mandate become vacant during the term of office, the Senate shall appoint another person from the appropriate list of candidates who received the largest number of votes to fill the vacancy.
7. A member of a Committee referred to in para. 1 may not be the Rector or any person holding the managerial function of Dean.

§ 80

1. The Disciplinary Committee for PhD students and the Disciplinary Appeals Committee for PhD students shall be elected by the Senate.
2. Candidates for the Committees referred to in para. 1 shall be nominated from among academic teachers by Doctoral School councils and from among PhD students by the relevant body of the PhD Student Government.
3. Each Committee, in the number specified in § 112, para. 2, consists of persons who received the largest number of votes in the vote.
4. The provisions of § 79 para. 3, 5, 6 and 7 shall apply accordingly.

§ 80a

1. Where it is wholly or partly impossible or considerably difficult to conduct the elections referred to in § 63, para. 3 in the manner laid down in the Statutes, in particular where the operation of the University is restricted, such elections may be conducted using information technology which ensures the control and registration thereof and makes it possible to ensure the secrecy of votes. Such elections shall be held pursuant to the rules laid down in the Statutes.
2. A decision to hold elections in the manner referred to in para. 1 shall be taken by the Senate. The scope and detailed procedure for holding such elections using information technology shall be determined by the University Election Committee or Faculty Election Committees, as appropriate.

SECTION V – MANAGERIAL FUNCTIONS AND POSITIONS

§ 81

1. The managerial functions at WUT are:
 - 1) Vice-Rector – including the Vice-Rector for the Płock Branch;
 - 2) *(repealed)*
 - 3) Deputy Vice-Rector for the Płock Branch;
 - 4) Dean;
 - 5) Vice-Dean;
 - 6) College Director;
 - 7) Deputy College Director;
 - 8) Institute Director;
 - 9) Deputy Institute Director;
 - 10) Head of Chair;
 - 11) Head of Division;
 - 12) organisational unit Head referred to in § 21, para. 2, item 5;
 - 13) appointed university-wide unit Director;
 - 14) appointed university-wide unit Deputy Director;
 - 15) *(repealed)*.
2. Persons holding managerial positions at WUT are appointed and dismissed by the Rector from among academic teachers employed at WUT.
3. Appointment to the managerial functions referred to in para. 1 items 1-7 shall be made for a period not longer than the term of office of the appointing Rector.
- 3a. Appointment to the managerial functions referred to in para. 1 items 8-14 shall be made for a period not longer than until 31 December of the year in which the term of office of the Rector making the appointment ends, save that in a new term of office, the Rector may dismiss from the managerial function, before 31 December, a person appointed in the previous term of office without applying the dismissal procedure.
- 3b. The Rector-elect may undertake actions aiming at the appointment of persons to hold managerial positions in the new term of office.
4. A Dean, College Director, Institute Director, and Doctoral School Director may not be appointed to the same position for more than two consecutive full terms of the Rector.
5. Whenever the Statutes require employment of an academic teacher at WUT for the performance of a specific function, this shall mean employment at WUT as the principal place of employment within the meaning of this Act.

§ 82

1. The function of Vice-Rector may be performed by an academic teacher employed at WUT holding the academic title of professor or the academic degree of *doktor habilitowany*.
2. Vice-Rectors are appointed and dismissed by the Rector after consultation with the Electoral College for the Election of the Rector, subject to § 86.
3. *(repealed)*
4. *(repealed)*

§ 83

1. *(repealed)*
2. *(repealed)*
3. The function of the Deputy Vice-Rector for the Płock Branch may be performed by academic teachers employed at WUT holding at least a PhD degree.
4. The Deputy Vice-Rector for the Płock Branch is appointed and dismissed by the Rector upon request of the Vice-Rector for the Płock Branch or on his or her own initiative, upon the opinion of the Vice-Rector for the Płock Branch.

§ 84

1. The function of Dean may be performed by an academic teacher employed at a faculty with the academic title of professor or the academic degree of *doktor habilitowany*.
2. At least 3 members of the Faculty Council have the right to nominate candidates for the function of Dean.
3. After the applications are received by the Faculty Election Committee, the Committee asks the candidates to express their written consent to stand as candidates and to submit a declaration that they meet the statutory and regulatory requirements, and then forwards the nominations to the Faculty Electoral College.
4. The Faculty Electoral College selects the candidate in a secret ballot by an absolute majority of valid votes and presents the candidate for appointment on the date indicated by the Rector-elect or the Rector.
5. If the Rector does not accept and appoint the first candidate presented, the Faculty Electoral College shall appoint a new candidate. If the new candidate is not accepted, the Rector appoints the Dean on his own initiative.
6. The Rector appoints the Dean on their own initiative also if the Faculty Electoral College does not propose a candidate for Dean within the deadline indicated by the Rector-elect or the Rector.
7. The Dean is dismissed by the Rector upon a motion of the Faculty Electoral College or on their own initiative after an opinion of this college.

§ 85

1. The function of Vice-Dean may be held by an academic teacher employed in a faculty and holding at least the academic degree of *doktor*, provided that at least one of the Vice-Deans in the faculty holds the academic title of professor or the academic degree of *doktor habilitowany*.
2. Vice-Deans, not exceeding the number of four in a given unit, shall be appointed and dismissed by the Rector upon the opinion of the Faculty Electoral College, subject to § 86.
3. The function of the Deputy College Director may be performed by an academic teacher employed at the college who holds at least a PhD degree.

§ 86

1. Appointment and dismissal of a person to hold a management function whose responsibilities include student affairs or PhD student affairs shall require consultation with the Student Government or the PhD Student Government respectively.
2. Failure on the part of the Student Government or the PhD Student Government to take a position within fourteen days of the date of the presentation by the Rector of a candidate for the function referred to in para. 1 shall be regarded as consent.

§ 87

1. The function of Institute Director may be performed by an academic teacher employed at WUT in the position of professor or university professor or holding the academic degree of *doktor habilitowany*.
2. In particularly justified cases, the Rector, upon request of the Dean and with the opinion of the Faculty Council, may appoint an academic teacher with the academic degree of *doktor* to the position of Institute Director.
3. The Institute Director shall be appointed and dismissed by the Rector upon request of the Dean after an opinion of the Faculty Council, or on his or her own initiative after an opinion of the Dean and the Faculty Council.

§ 88

The Deputy Institute Directors, not to exceed two in number, shall be appointed and dismissed by the Rector upon request of the Dean after an opinion of the Faculty Council, or on his own

initiative after an opinion of the Dean and the Faculty Council. The Deputy Institute Directors shall be appointed from among the academic teachers employed at the Institute.

§ 89

1. The function of Head of Chair may be performed by academic teachers employed at WUT in the position of professor.
2. The Head of Chair is appointed and dismissed by the Rector upon request of the Dean, after an opinion from the Faculty Council, or on his or her own initiative after an opinion from the Dean and the Faculty Council.
3. In specific justifiable cases, the Rector, upon request of the Dean and with the approval of the Faculty Council, may appoint an academic teacher with the academic degree of *doktor habilitowany* to serve as Head of Chair.

§ 90

1. The Head of Chair may be any academic teacher employed at WUT in the position of professor or university professor, or holding the academic degree of *doktor habilitowany*.
2. The Head of Chair is appointed and dismissed by the Rector upon request of the Dean, after an opinion of the Faculty Council, or on their own initiative, after an opinion of the Dean and the Faculty Council.

§ 91

1. The Doctoral School Director may be any academic teacher employed at WUT who holds the academic title of professor or the academic degree of *doktor habilitowany* and who, on the date of appointment, is authorized to act as a supervisor of PhD theses.
2. The Doctoral School Director shall be appointed and dismissed by the Rector, subject to the opinion of the Senate, subject to § 86.

§ 92

1. No person may simultaneously hold two managerial positions involving direct official subordination, subject to § 34 para. 2.
2. An employee who is simultaneously employed in a managerial position or holds a managerial position at another higher education institution or a research institution may not hold a managerial position at WUT.

§ 93

The functions referred to in § 81, para. 1, items 12-14 shall be appointed and dismissed by the Rector pursuant to the procedure laid down in the WUT Organisational Regulations, subject to § 91 para 2.

§ 94

Managerial positions at WUT, the procedure for employment, the tasks and qualification requirements for persons holding such positions shall be laid down in the Organizational Regulations of the Warsaw University of Technology and the Warsaw University of Technology Remuneration Regulations, respectively.

SECTION VI – EDUCATION

CHAPTER 1 – GENERAL PROVISIONS

§ 95

1. The University shall provide education for students in first-cycle and second-cycle programmes, long-cycle programmes and PhD programmes.
2. In addition to the degree programmes referred to in para. 1, the University shall provide education at the postgraduate level and under other forms of education, in particular training and courses, including refresher courses and open teaching activities.

§ 96

1. At the Warsaw University of Technology, teaching activities are improved as part of the educational quality assurance system.
2. The educational quality assurance system is a set of good educational practices and regulations defining the standards and organization of studies and their assessment.
3. The education quality assurance system meets the standards of the European Higher Education Area.
4. The educational quality assurance system shall be approved by the Senate upon request of the Rector and after the opinions of the Student Government bodies and PhD students government bodies have been given.
5. The operation of the education quality assurance system shall be evaluated by the Senate at least once during the term of office.

§ 97

1. The academic year runs from 1 October to 30 September and is divided into two semesters: winter and summer.
2. For degree programmes conducted jointly with entities specified in the Act, a different academic year organization, determined by the Rector, is possible.
3. The University shall charge fees for educational services pursuant to the rules laid down in the Act. The amount of fees, conditions and procedure for charging and exemption from fees shall be determined by the Rector.

CHAPTER 2 – STUDY

§ 98

1. The number of study places is determined by the Rector upon request of basic organisational unit heads.
2. Admissions to degree programmes are conducted by the Admissions Committee appointed by the Rector for the period from 1 April of the year of appointment to 31 March of the following year, and in cases provided for in the Act, by the Rector.

§ 99

A person enrolled in the register of students of the Warsaw University of Technology shall commence study and acquire student rights upon taking the academic oath, the text of which is set out in Appendix No. 12 to the Statutes. The Rector shall lay down the conditions for taking the oath.

§ 100

1. Study shall be conducted in a given field, level, profile and form, in accordance with the curriculum.

2. The assignment of fields of study to academic disciplines, with a separate leading discipline, shall be determined by the Senate upon request of the heads of basic organizational units conducting such studies.
3. Curricula for degree programmes and postgraduate programmes shall be adopted by the Senate upon request of the basic organisational unit head and after an opinion has been given by the collegial consultative body, if one exists within the unit providing such programmes.
4. In order to establish a curriculum for a degree programme, the Student Government body of the unit providing the degree programme shall be consulted. If 14 days from the date of the submission of a curriculum for an opinion have passed without success, the requirement for consultation shall be considered fulfilled.
5. The organization of study, the related rights and duties of students, and the rules of studying are specified in the study regulations adopted by the Senate.
6. Postgraduate programmes and other forms of education shall be established and abolished by the Rector.
7. The rules and procedures for the establishment and abolition of, and for the conduct, financing and documentation of, postgraduate programmes and other forms of education shall be laid down by the Rector.
8. The rules for postgraduate studies shall be adopted by the Senate.
9. The model certificate of completion of postgraduate programmes and types and model documents confirming completion of other forms of education shall be determined by the Rector.

CHAPTER 3 – DOCTORAL SCHOOLS

§ 101

A Doctoral School is a form of interdisciplinary PhD education, the aim of which is to enable a PhD student to acquire specialist competencies necessary to conduct independent scientific research and to perform important functions in social and economic life. Each Doctoral School supports a PhD student in the implementation of scientific activities leading to the award of the academic degree of *doktor*.

§ 102

1. A Doctoral School shall be established and closed down by the Rector after consultation with the Senate.
2. (*repealed*)
3. A Doctoral School may also be conducted jointly with the entities referred to in Art. 198, section 5 of the Act and in accordance with the rules laid down in that provision.

§ 103

1. The rules of organization and operation of a Doctoral School shall be laid down in the WUT Organisational Regulations.
2. Each Doctoral School shall be headed by the Director referred to in § 91.
3. The Doctoral School Council is appointed and dismissed by the Rector upon the opinion of the Senate.
4. The Doctoral School Council consists of:
 - 1) the Doctoral School Director as chair;
 - 2) representatives of the Scientific Councils for the Discipline relevant to the school, nominated by these councils, one from each council;
 - 3) representatives of the faculties in which PhD students receiving education at a Doctoral School carry out teaching duties and research leading to the degree of *doktor*, nominated by their Deans, after consultation with Faculty Councils, one from each faculty;
 - 4) representatives of the PhD Student Government, nominated by that government, whose number shall not exceed less than 10% of the Doctoral School Council;
 - 5) chairs of standing Committees of the Doctoral School.

5. The Doctoral School Council may adopt, as necessary, regulations for the operation of the Doctoral School Council.

§ 104

1. The Senate, upon request of the Doctoral School Council, shall enact:
 - 1) Doctoral School regulations;
 - 2) Doctoral School education programme;
 - 3) rules for admission to the Doctoral School.
2. The curriculum of a PhD programme should be subject to an opinion from the competent body of the PhD Student Government. If 14 days have passed without the submission of the curriculum for the PhD programme for an opinion, the requirement for an opinion shall be considered fulfilled.

§ 105

A person enrolled in a PhD programme shall commence education and shall acquire the rights of a PhD student upon taking the oath, the text of which is laid down in Appendix No. 12 to the Statutes.

CHAPTER 4 – RIGHTS AND DUTIES OF STUDENTS AND PHD STUDENTS

§ 106

The rights and duties of students and PhD students shall be specified in the Act and in the internal legal acts of WUT.

§ 107

1. The Warsaw University of Technology provides its students with opportunities to acquire knowledge and skills necessary for future professional work, self-education activities and opportunities for scientific and cultural development.
2. Students have the right to take part in scientific and research, social, cultural and artistic activities, as well as physical culture, sport and tourism.
3. Students have the right to obtain financial support under the terms and conditions laid down in the Act and in the student aid regulations established by the Rector in consultation with the Student Government body.
4. Students have the right to be delivered medical care according to the rules specified in separate regulations.
5. Each student shall be obliged to conduct in accordance with the oath taken, to observe the study regulations and to comply with the rules and regulations in force at WUT.
6. Students shall have the right to join university student organizations and associations pursuant to the rules laid down in this Act.
7. University student organizations are obliged to submit an annual report on their activities to the Rector.
8. The Warsaw University of Technology may allocate funds for the implementation of activities of University student organizations and associations bringing together exclusively students or students, PhD students and employees of the University, pursuant to the rules and procedures laid down by the Rector in consultation with the University Student Government body.

§ 108

1. The Warsaw University of Technology provides its PhD students with opportunities to acquire knowledge and skills necessary for future professional work, as well as opportunities for comprehensive scientific and cultural development.
2. The basic organizational unit in which a PhD student carries out research covered by the curriculum of a PhD programme shall provide him or her with conditions for conducting

such research.

3. Each PhD student shall be supervised by a supervisor appointed in accordance with the procedure laid down in the regulations of the Doctoral School.
4. The provisions of § 107, para. 2 to 8 shall apply accordingly to PhD students, with the proviso that the powers of the Student Government shall be vested in the PhD Student Government body.

§ 109

1. A student in the final year of second-cycle or long-cycle programmes who has outstanding achievements in acquiring knowledge may serve an in-service training preparing them to take up the duties of an academic teacher. Such students shall be hereinafter referred to as assistant trainees.
2. An assistant trainee completes traineeship on the Rector's decision taken upon request of the basic organisational unit head. The conditions and procedure of admission to the traineeship are determined by the Rector.
3. The assignment of the duties of an assistant trainee is for a period of up to two semesters and does not imply the establishment of employment.
4. During the traineeship, an assistant trainee may receive scholarship in the amount determined by the Rector.
5. The basic scope of duties of an assistant trainee and the mode of awarding scholarship is specified by the Rector.

CHAPTER 5 – DISCIPLINARY LIABILITY OF STUDENTS AND PHD STUDENTS

§ 110

Students and PhD students shall be liable to disciplinary measures pursuant to the rules laid down in in the Act.

§ 111

1. Disciplinary cases involving WUT students shall be decided by an elected Disciplinary Committee for Students and a Disciplinary Appeals Committee for Students.
2. Each Committee referred to in para. 1 shall be composed of six academic teachers and four students.
3. The procedure for the election of the Committees referred to in para. 1 shall be laid down in § 79.
4. One cannot be a member of the Disciplinary Committee for Students and the Disciplinary Appeals Committee for Students at the same time.
5. The Disciplinary Committee for Students and the Disciplinary Appeals Committee for Students shall elect Committee Chairpersons from among their academic teachers.
6. The adjudicating panel of the Disciplinary Committees referred to in para. 1 shall comprise the Chairperson of the adjudicating panel, who shall be an academic teacher, two academic teachers and two students. The adjudicating panels shall be determined each time by the Chairperson of the Committee.

§ 112

1. Disciplinary cases involving WUT PhD students shall be decided by an elected Disciplinary Committee for PhD Students and a Disciplinary Appeals Committee for PhD Students.
2. Each Committee referred to in para. 1 shall be composed of six academic teachers and four PhD students.
3. The procedure for the election of the Committees referred to in para. 1 is laid down in § 80.
4. The provisions of § 111 sections 4-6 shall apply accordingly.

CHAPTER 6 – STUDENT AND PHD STUDENT GOVERNMENT

§ 113

1. All students of the Warsaw University of Technology shall constitute the Student Government and participate in its activities.
2. The Student Government shall act on the basis of this Act and the Student Government regulations adopted by the relevant body of the Student Government. The Student Government shall act in accordance with the Statutes and resolutions of the legislative bodies of the Student Government. The Student Government regulations shall enter into force after the Rector has confirmed their compliance with this Act and the Statutes.
3. The competent bodies of the Student Government shall be entitled to express opinions on behalf of the entire student body in accordance with the procedure laid down in the Student Government regulations.
4. The bodies of the Student Government shall decide or co-decide on all matters relating to students within the scope laid down in legislation.
5. In order to support its demands, the Student Government may, where these are the subject of a collegial dispute and relate to significant matters and interests of students, take industrial action in accordance with the rules laid down in this Act and without violating the regulations in force at WUT.

§ 114

1. All PhD students of the Warsaw University of Technology shall constitute the PhD Student Government and shall take part in its activities.
2. The provisions of § 113 sections 2 to 5 shall apply accordingly to the PhD Student Government.

SECTION VII – UNIVERSITY EMPLOYEES

CHAPTER 1 – GENERAL PROVISIONS

§ 115

1. The Warsaw University of Technology employs academic teachers and non-teaching employees.
2. All WUT employees, in accordance with the scope of their duties, shall participate in the performance of the tasks of the University.

§ 116

1. At WUT, academic teachers shall be employed in the following positions:
 - 1) professor;
 - 2) university professor;
 - 3) visiting professor;
 - 4) assistant professor (*adiunkt*);
 - 5) assistant lecturer;
 - 5a) senior assistant lecturer;
 - 6) foreign language teacher;
 - 7) (*repealed*);
 - 8) (*repealed*);
 - 9) senior certified curator;
 - 10) certified curator
in one of the following employee groups: research, research and teaching, or teaching, with the exception that the positions referred to in points 5a-10 can only be filled by teaching employees
2. ⁹At WUT, non-teaching employees shall be employed in the positions specified in the Warsaw University of Technology Employee Pay Regulations in one of the following groups:
 - 1) research and scientific and technical employees;
 - 2) engineering and technical employees;
 - 3) library and scientific documentation and information employees;
 - 4) administrative and economic employees;
 - 5) art business employees;
 - 6) computer-related business employees;
 - 7) pre-school employees;
 - 8) publishing and printing business employees;
 - 9) service employees and workers.

CHAPTER 2 – ACADEMIC TEACHERS

§ 117

At WUT, academic teachers may be persons who fulfil the criteria laid down in this Act, display predisposition for working with young people and aptitude for teaching and research, and who are of high ethical standing.

§ 118

1. The positions of professor, university professor, adjunct professor, and assistant professor shall be staffed by persons who meet the criteria specified in the Act for the respective position and group of employees.
2. The position of visiting professor shall be taken up by a person who is an employee of another higher education institution, holds the title of professor or *doktor habilitowany*, and is a recognized authority in a specific area or discipline.
3. A person who does not meet the requirements specified in para. 2 may be employed in the position of visiting professor if that person holds a PhD degree and has significant and creative achievements in academic, professional or artistic work.
4. The employment referred to in para. 2 or para. 3 shall be made pursuant to the procedure set forth in § 123 para. 2 and 3 for a period not exceeding one year at a time.
5. The position of senior assistant professor in the teaching employee group shall be taken up by academic teachers holding the degree of *magister*, *magister inżynier* or an equivalent degree, with outstanding achievements and teaching experience, and with at least four years of service in a higher education institution in the position of assistant.

§ 119

1. The positions of academic teachers in an organizational unit teaching foreign languages shall be held by persons qualified to teach modern foreign languages.
2. The position of assistant professor in a unit referred to in para. 1 shall be staffed by persons who have additionally achieved significant achievements in the teaching of foreign languages.
3. The position of senior assistant lecturer in the unit referred to in para. 1 shall be staffed by persons with a track record in foreign language teaching and considerable involvement in organizational work.
4. Persons with additional achievements in the teaching of foreign languages shall be employed as assistant lecturers in the unit referred to in para. 1.
5. Each post of a foreign language teacher in the unit referred to in para. 1 shall be staffed by persons with a university degree.

§ 120

1. The positions of academic teachers in an organizational unit conducting teaching activities in the area of physical culture shall be staffed by persons with a master's degree and skills in a given sport discipline as well as predispositions for working with academic youth.
2. The position of senior assistant lecturer in a unit referred to in para. 1 shall be taken up by persons who have been employed at a higher education institution for a minimum of eight years in the position of full-time assistant lecturer and who have outstanding achievements in teaching or coaching or who have significant professional achievements in work outside the University for an equivalent period and time.
3. The position of assistant lecturer in any unit referred to in para. 1 shall be staffed by persons who additionally have at least four years of full-time service at a higher education institution and who are qualified and experienced to teach physical culture to academic youths or athletes in a given sport discipline.
4. In the position of instructor in any unit referred to in para. 1, persons shall be employed who

hold a master's degree in a subject assigned to the physical culture sciences.

§ 121

1. The position of senior certified curator shall be staffed by a person with documented qualifications of a graduate librarian and at least four years of professional experience on the position of a graduate curator or a person with:
 - 1) master's degree;
 - 2) proven command of a foreign language;
 - 3) writing achievements in the field of library or scientific information science;
 - 4) significant achievements in at least one of the following activities: scientific; teaching or organizational;
 - 5) at least 4 years of experience as a qualified custodian
2. The position of a certified curator shall be staffed by a person who has documented qualifications as a qualified librarian or fulfils the requirements laid down in para. 1, items 1 to 4, and in either case has at least eight years of professional experience in a scientific library or at least six years of professional experience as an academic teacher.

§ 122

1. In cases provided for in this Act, the first employment relationship with an academic teacher shall be established following a competition.
2. The procedure and conditions of the competition referred to in para. 1 are specified in Appendix No. 13 to the Statutes.

§ 123

1. The employment relationship with an academic teacher for whom WUT is not their principal place of employment or who receives retirement benefits shall be established for a fixed period.
2. The employment relationship with academic teachers employed in a basic organizational unit or a university-wide organizational unit shall be established by the Rector upon request of the unit head, subject to § 49, para. 3, item 8 and § 124a if available.
3. The employment relationship with academic teachers employed at a basic or university-wide organizational unit shall be terminated by the Rector upon request of the unit head for an opinion given by the collegial consultative body within the unit, if any, subject to para. 4.
4. Termination of employment relationship with academic teachers by mutual agreement, by notice given by the employee or directly resulting from the provisions of this Act shall not require an opinion of the collegial consultative body existing within the unit.
5. A change of employee group or position in which an academic teacher is employed shall take place by means of an appendix to the employment contract or an appointment letter.
6. The provisions of para. 2 shall apply accordingly to changes in the employment conditions for academic teachers, except for changes in their remuneration.
7. The provisions of para. 2 shall not apply to the promotion of academic teachers holding the title of professor to the position of professor.
8. When the employment relationship with academic teachers is terminated by notice, it shall end at the end of the semester. The end of the semester shall be defined as the last day of February or 30 September, respectively.

§ 124

1. The employment relationship at the position of WUT university professor may be established on the basis of a fixed-term or permanent employment contract.
2. The first WUT employment contract with an academic teacher for the position of professor shall be for a fixed term of up to four years. A subsequent employment contract may be concluded for a fixed or indefinite period of time following an employee evaluation.
3. Employment in the position of university professor shall follow an opinion of the Senate,

and, in the case of employment in the group of research or research and teaching employees, also upon the opinion of the relevant Scientific Council for the Discipline, or in the absence thereof, by the Vice-Rector for Research.

4. Academic teachers employed at WUT for a fixed or indefinite period of time may be employed in the position of university professor on the basis of an appendix to their appointment or employment contract. The first appendix shall be concluded for a fixed period of up to four years. Another appendix may be concluded for a fixed or indefinite period following an employee evaluation.

§ 124a

The employment relationship at the position of professor shall be established upon the opinion of the Senate, and in the case of employment in the group of research or research and teaching employee, also upon the opinion of the relevant Scientific Council, for the Discipline or in the absence thereof, by the Vice-Rector for Research.

CHAPTER 3 – DISCIPLINARY LIABILITY OF ACADEMIC TEACHERS

§ 125

1. Disciplinary measures against academic teachers of the Warsaw University of Technology shall be decided by an elected University Disciplinary Committee for academic teachers.
2. The University Disciplinary Committee for academic teachers shall be composed of:
 - 1) seven academic teachers employed in the position of professor or university professor, for whom the Warsaw University of Technology is the principal place of employment;
 - 2) five academic teachers employed in other positions, for whom the Warsaw University of Technology is the principal place of employment;
 - 3) three students;
 - 4) one PhD student.
3. The Rector and persons holding managerial positions at WUT may not be members of the University Disciplinary Committee for academic teachers.
4. The procedure for the election of the Committee referred to in para. 1 is set out in § 78.
5. The term of office of the University Disciplinary Committee for academic teachers shall be laid down in the Act.
6. The persons referred to in para. 3 may be members of the University Disciplinary Committee four years after ceasing to hold office.
7. The Disciplinary Ombudsperson may not be: the Rector, persons holding managerial positions at WUT and members of the University Disciplinary Committee for academic teachers.
8. The persons referred to in para. 3 may be Disciplinary Ombudsperson after the lapse of four years of the cessation of their functions.

§ 126

1. The University Disciplinary Committee for academic teachers shall elect a Chairperson and a Deputy Chairperson from among its members.
2. The Chairperson's tasks shall include, in particular, the appointment of the formations of the court, their chairmen and reporters and the dates of the hearings.
3. The Chairperson of the University Disciplinary Committee for academic teachers shall notify the Rector of the disciplinary penalty imposed on an academic teacher.
4. A copy of a valid judgement imposing a disciplinary penalty, together with the reasons for the judgement, shall be included in the personal file of academic teachers.

CHAPTER 4 – NON-TEACHING EMPLOYEES

§ 127

Non-teaching employees shall be employed at WUT in particular in order to:

- 1) to carry out research and service work;
- 2) to perform support work related to scientific research and preparing and conducting classes;
- 3) to run information and library activities supporting the teaching process and scientific research;
- 4) to perform administrative, financial, economic, technical and service tasks related to the functioning of the University.

§ 128

1. Employment of non-teaching employees shall be based on an employment contract. An employment contract shall be concluded by the Rector or a person authorized by them.
2. The rules and procedures for employing the employees referred to in para. 1 are laid down in the WUT Organisational Regulations.
3. The head of the unit in which the employee is employed shall determine the scope of their duties and reporting line.

§ 129

Non-teaching employees holding at least a master's degree may, upon their consent and after an opinion given by the collegial advisory body, if one exists in the unit, be assigned with teaching of courses.

CHAPTER 5 – COMMON PROVISIONS FOR UNIVERSITY EMPLOYEES

§ 130

1. WUT employees may be awarded distinctions and awards for outstanding achievements, irrespective of the nature of their employment and position.
2. The Rector, upon consultation with the Senate, applies for awarding orders, decorations, distinctions and State and faculty awards to distinguished employees and persons of merit for the University.

§ 131

1. The Warsaw University of Technology maintains an ongoing relationship with its employees who have retired.
2. The Warsaw University of Technology provides pensioners with assistance with regard to cultural and living needs.
3. Persons holding the academic title of professor who have retired or who enjoy the status of *Professor Emeritus* shall be enabled, pursuant to the rules laid down by the Senate, to continue their scientific activity at WUT.

SECTION VIII – ADMINISTRATION, FINANCIAL MANAGEMENT AND PROPERTY OF THE UNIVERSITY

CHAPTER 1 – UNIVERSITY ADMINISTRATION AUTHORITIES

§ 132

1. The University administration authorities shall consist of organizational units established in order to ensure conditions for the performance of statutory and statutory tasks of the University.
2. Administration authorities by scope of action are divided into:
 - 1) central administration authorities;
 - 2) Branch administration authorities;
 - 3) administration authorities in basic and university-wide organizational units.

§ 133

1. The organization, principles and scope of activity and the method of operation of the University's administration authorities, including the competences and scopes of tasks at managerial positions, shall be laid down in the WUT Organisational Regulations.
2. The Rector supervises the administration authorities of the University.

CHAPTER 2 – FINANCIAL MANAGEMENT OF THE UNIVERSITY

§ 134

1. The financial management of the Warsaw University of Technology shall be conducted by the Rector with the assistance of the Bursar, who is the Chief Accountant within the meaning of the Act.
2. The Bursar is responsible for:
 - 1) keeping the accounts of the University;
 - 2) executing cash instructions;
 - 3) carrying out preliminary checks of:
 - a) compliance of economic and financial operations with the material and financial plan;
 - b) completeness and reliability of documents regarding economic and financial operations.
3. The Rector may delegate certain duties in the area of financial management to WUT employees on the basis of a written power of attorney.

§ 135

1. Within its financial resources, the Warsaw University of Technology shall conduct independent financial management on the basis of a material and financial plan.
2. The Rector shall determine the rules for the distribution of funds from the State budget allocated for teaching, scientific and research activities, as well as funds from other sources among the organizational units of the University.
3. Until the material and financial plan is approved, the University conducts its financial management on the basis of a provisional budget approved by the Rector.

§ 136

1. The material and financial plan of the Warsaw University of Technology shall be established by the Rector.
2. The Rector submits the draft of the material and financial plan to the University Council for its opinion.
3. The University Council shall, within no more than 15 days of the submission of the draft, provide a written opinion on the draft plansubmitted.
4. The Chairperson of the University Council invites the Rector to participate in the discussion on the draft material and financial plan. Other invited persons may also participate in the discussion.
5. Before determining its opinion, the University Council may request additional written or oral explanations from the Rector or other employees of the University designated by the Rector.
6. On the Rector's own initiative or upon request of the Bursar, the Rector may amend the material and financial plan of the University in accordance with the procedure applicable to its establishment.
7. Pursuant to the Rector's information, the Rector presents to the Senate disputes concerning the budget and property of the University.

§ 137

1. Within 5 months of the end of the calendar year, the Rector submits a report to the University Council on the execution of the material and financial plan as well as a financial report. The financial report shall be accompanied by the auditor's report.
2. Within the time limit specified in § 136, para. 3, the University Council shall adopt resolutions on the approval of the report on the implementation of the material and financial plan and the financial report for the previous year.

§ 138

1. The University may establish:
 - 1) its own scholarship fund for scholarships for academic achievements of students and scientific scholarships for employees and PhD students;
 - 2) a support fund for students and PhD students.
2. Scholarships and financial support from the funds referred to in para. 1 may be awarded regardless of scholarships awarded by the bursary fund for students and PhD students and scholarships awarded by the minister responsible for higher education andscience.
3. The rules and procedure for awarding scholarships and financial support referred to in para. 2 shall be laid down by the Rector in consultation with the competent bodies of the Student Government and the PhD Student Government.

CHAPTER 3 – PROPERTY OF THE UNIVERITY

§ 139

1. Legal transactions (legal acts) concerning property rights and obligations of the Warsaw University of Technology shall be performed by the Rector.
2. The Rector may grant other persons a power of attorney to perform legal transactions concerning property rights and obligations of the Warsaw University of Technology, in particular as regards ordinary management, referred to in para. 3.
3. The scope of ordinary management includes acts concerning property necessary for the proper functioning of the University. This scope includes, in particular, activities related to the day-to-day operation of the University's property components and maintaining them in a non-deteriorated condition, as well as collecting benefits from the entrusted property components, and also conducting affairs that are necessary for carrying out these activities.

§ 140

1. The property of the Warsaw University of Technology includes ownership and other property rights.
2. The property of an organizational unit of the Warsaw University of Technology shall form part of the property of the University.
3. The decision on assigning fixed assets to organizational units is made by the Rector. The Rector may authorize other persons to allocate fixed assets to particular types of units, excluding basic organizational units.
4. The property of the Warsaw University of Technology, its name, emblem, addresses and contents of websites and printed materials of the University may be used by employees, PhD students and other students only for purposes related to their employment or study at WUT. Any use for other purposes shall require the consent of the Rector, to be given in accordance with the procedure laid down by the Rector in a relevant regulation.

§ 141

The unit head shall be responsible for the proper use and safeguarding of the property assigned to that organizational unit.

§ 142

1. The Warsaw University of Technology may accept donations, bequests and inheritances.
2. The decision on accepting or rejecting a donation, bequest or inheritance with a value greater than that specified in art. 423, section 2 of the Act is made by the University Council upon request of the Rector; in other cases, the decision is made by the Rector.

§ 143

The performance by the Warsaw University of Technology of a legal transaction involving the disposal of fixed assets within the meaning of the accounting regulations, as well as the performance by the Warsaw University of Technology of a legal transaction involving the leasing of such assets to another entity for a period exceeding 180 days in a calendar year, where the market value of such assets or the market value of the subject of the legal transaction exceeds the amount referred to in art. 423, section 2 of the Act, shall require the consent of the University Council and the consent of the President of the General Counsel of the Republic of Poland.

§ 144

1. The Warsaw University of Technology may conduct separate economic activities, both in organizational and financial terms, within the scope of research, commercial, service, publishing and manufacturing activities.
2. The University may undertake economic activity, if its staffing, financial and material resources are sufficient to carry out such activity, and the income derived therefrom shall be allocated for the performance of the statutory tasks of the University.
3. Separate economic activity may be conducted by the University's organizational units indicated in the Organisational Regulations of the University and in the form of capital companies.
4. The conduct of economic activity by the University may not be contrary to the tasks and mission of the University.
5. The Rector supervises economic activity.

§ 145

1. The Warsaw University of Technology has a management control system and an internal audit system in place, in accordance with the law on public finance.
2. Management control and internal audit are carried out in accordance with the standards of management control and internal audit in units of the public finance sector.
3. Management control and internal audit systems are introduced by the Rector by way of a regulation.

SECTION IX – LIBRARY AND INFORMATION SYSTEM

§ 146

1. The Warsaw University of Technology has a library and information system which includes the Main Library and specialist libraries. Specialist libraries shall be incorporated into faculties, institutes, chairs, university centres or other organizational units.
2. The basic tasks of the library and information system include providing access to, collecting and processing collections and information in the scope necessary to support and service scientific research, implementation of study courses and other teaching, information and publishing activities.

§ 147

1. The units constituting the library and information system are libraries that are public in terms of providing access to their collections, either on the premises of the library or under the rules laid down for interlibrary loans.
2. The rules of operation of the library and information system, including the rules of making collections accessible and providing information services, shall be specified in the regulations adopted by the Senate upon request of the Director of the Main Library.
3. The organization of the Main Library is defined in the Organisational Regulations of the Warsaw University of Technology.
4. The rules for collecting, recording, archiving and making available electronic documents constituting the University database of writing, publishing and teaching achievements shall be laid down by the Senate upon request of the Rector.
5. In connection with operation of the library and information system, the Warsaw University of Technology shall process the following personal data of persons using the system: first and last name, address of residence, current address, e-mail address, telephone number, place of work, position held, name of university, form and field of study, year of study, album number, name and number of identity document, PESEL.

SECTION X – TRANSITIONAL AND FINAL PROVISIONS

§ 148

1. The first Scientific Councils for the Discipline referred to in § 49 of these Statutes and their Chairpersons shall be appointed by the Senate on the proposal of the Rector by 31 October 2019.
2. The term of office of the first Scientific Councils for the Discipline shall be until 30 September 2020.
3. A member of the Scientific Council for the Discipline of the first term must be a person who fulfils the conditions laid down in § 50 sections 1 and 2 of these Statutes.
4. The first Scientific Councils for the Discipline shall act in accordance with the regulations referred to in § 50, para. 5 of these Statutes.

§ 149

1. Effective 30 September 2019, the Vice-Deans referred to in § 64 and § 66 of the Statutes repealed in § 157 of these Statutes shall cease to hold their current positions.
2. The Rector shall be appointed to the managerial positions referred to in § 81, para. 1, items 1-7 of these Statutes for the period until the end of the 2016-2020 term of office without applying the provisions of § 82 para. 2-4, § 83 para. 2 and 3, § 84 para. 2 and 3, § 85 para. 2. of these Statutes.
3. Persons holding on 30 September 2019 the functions of Institute Director, Deputy Institute Director, Head of Chair, Head of Division, organisational unit Head and Deputy Head referred to in § 38 of the Statutes repealed in § 157 of these Statutes, Head and Deputy Head of a university-wide centre and of the Main Library, appointed by the Rector on the basis of the previous regulations, shall hold their functions until the end of the period for which they were appointed or until dismissed by the Rector, but no longer than until 31 December 2020.
4. Basic organisational unit Councils existing on 30 September 2019, acting on the basis of hitherto binding regulations, shall become, as of 1 October 2019 for the period until the end of the 2016-2020 term of office, collegial consultative and advisory bodies referred to in § 58 para. 1 of these Statutes.
5. The WUT Senate shall continue to function until the end of the 2016-2020 term with its current composition.

§ 150

Persons employed on the effective date of these Statutes in the positions of lecturer and senior lecturer may remain in those positions until the end of the period established in their employment contract or appointment letter, but no longer than 30 September 2022.

§ 151

1. The Main Library and the organizational units established and operating under § 36, § 38, para. 1, item 1 and § 54, para 2 of the Statutes repealed in § 157 as of 1 October 2019, in existence in WUT on 30 September 2019, shall become university-wide organizational units referred to in § 21, para. 1, item 2 of these Statutes and, during the period from 1 October 2019 until the date of granting the WUT Organisational Regulations referred to in § 36 of these Statutes, shall operate on the basis of the existing rules and regulations specifying their organization and scope of tasks.
2. The basic organizational units existing in WUT on 30 September 2019, under the existing provisions, shall, as of 1 October 2019, become basic organizational units within the meaning of these Statutes.

§ 152

The Library Council referred to in § 109, para. 4 of the Statutes repealed in § 157 of the Statutes shall be abolished.

§ 153

1. The Rector shall supervise the PhD programmes referred to in § 169, para. 2 of the Statutes repealed in § 157 of these Statutes from 1 October 2019 to 31 December 2023.
2. Heads of PhD programmes referred to in para. 1 for the period from 1 October 2019 to 31 December 2023 shall be appointed by the Rector under the existing rules.

§ 154

1. Doctoral Schools in existence on 30 September 2019 shall become Doctoral Schools as defined in para. 101 of these Statutes on 1 October 2019.
2. The Doctoral School Councils existing on 30 September 2019 shall, as of 1 October 2019, become Doctoral School Councils within the meaning of § 103, para. 1 and § 103, para. 2 of these Statutes and shall serve for the remainder of the 2016-2020 Senate term.
3. Doctoral School Heads appointed by the Rector who were in office on 30 September 2019 shall, as of 1 October 2019, become Doctoral School Heads within the meaning of § 91 and § 103, para. 3 of these Statutes and shall remain in office until the end of the period for which they were appointed.

§ 155

Election Committees in existence on 30 September 2019, shall become Election Committees within the meaning of § 63, para. 3 of these Statutes and shall continue to operate until the date on which Election Committees are appointed pursuant to § 68 and 69 of these Statutes.

§ 156

1. Within 24 months of the entry into force of these Statutes, the internal acts in force at the University shall be brought into conformity with its contents, and new acts which are required to be adopted pursuant to these Statutes shall be issued.
2. The existing internal legal acts of WUT shall remain in force to the extent not inconsistent with the Act and these Statutes and shall remain in force until new ones are issued. In the event of a contradiction, the provisions of these Statutes or the Act shall apply directly.

§ 157

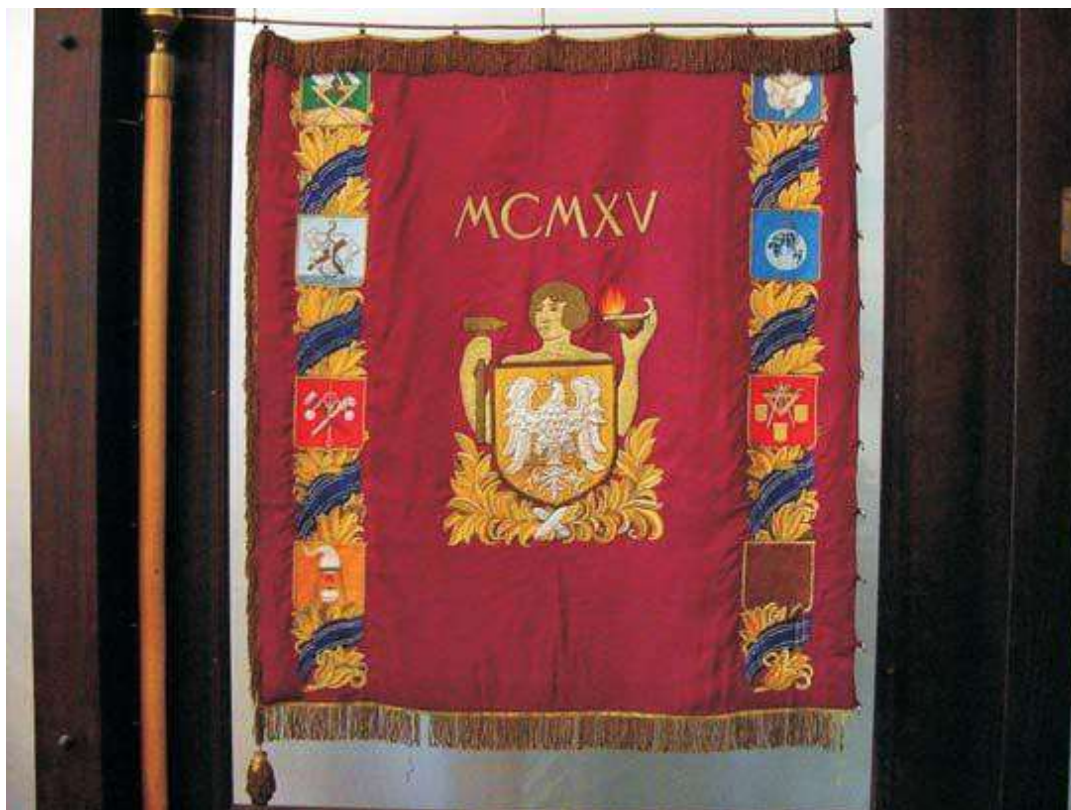
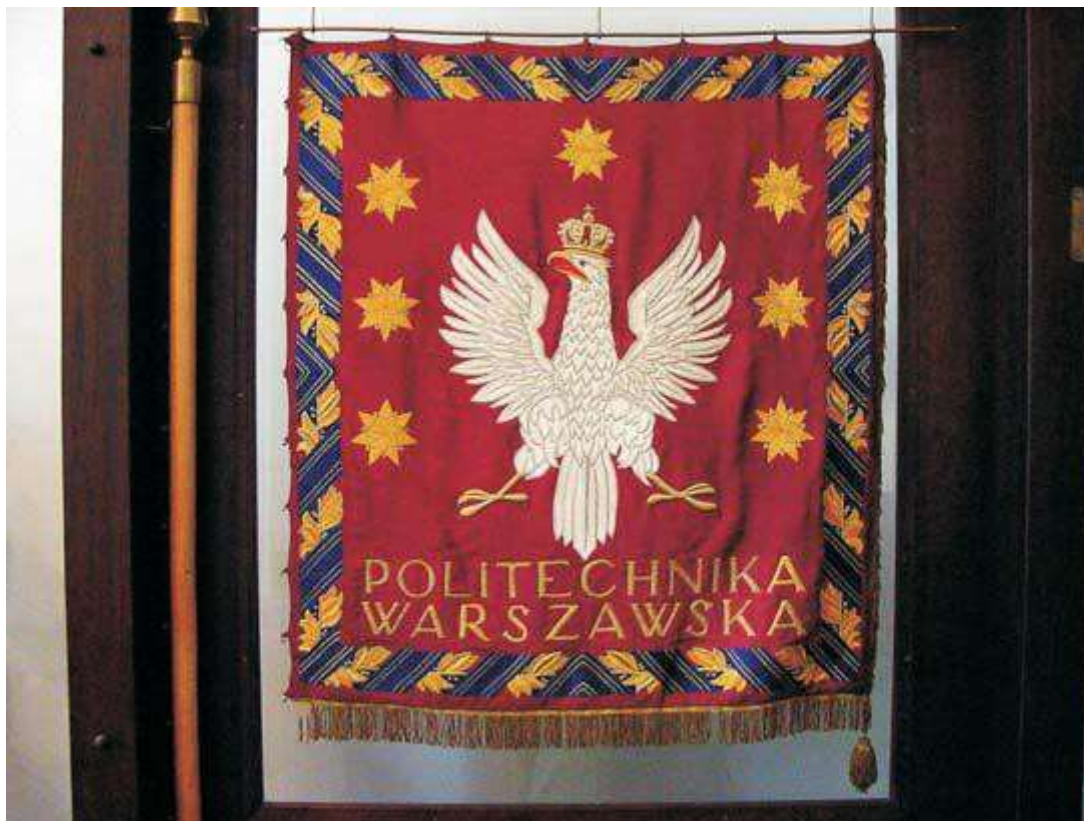
The Statutes of the Warsaw University of Technology, adopted by way of Resolution No. 93/XLVI/2006 of the Senate of the Warsaw University of Technology of 28 June 2006, shall remain in force, as amended with the exception of: § 87, § 91, § 93, § 130, para. 1-7, para. 8, items 1 and 3-5, para 9, § 132, § 133, which shall expire on the date of entry into force of the Organizational Regulations of the Warsaw University of Technology.

§ 158

The Statutes shall come into effect on 1 October 2019.

Appendix No. 1

BANNER OF THE WARSAW UNIVERSITY OF TECHNOLOGY



Appendix No. 2

MODEL AND DESCRIPTION OF THE EMBLEM OF THE WARSAW UNIVERSITY OF TECHNOLOGY

Bust of a man with his head turned to the right, holding a hammer in his right hand and a burning torch in his left. Below the bust, there is a shield with a white crowned eagle with its head turned to the right. Around the emblem, there is a laurel wreath.



Appendix No. 3

FLAG OF THE WARSAW UNIVERSITY OF TECHNOLOGY



Appendix No. 4

MODEL AND DESCRIPTION OF THE “MEDAL POLITECHNIKI WARSZAWSKIEJ”

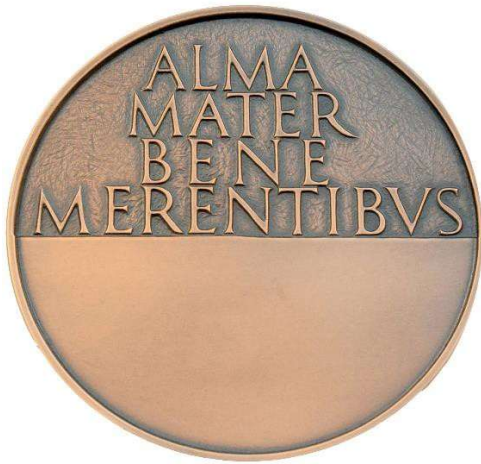
MEDAL (*Medal of the Warsaw University of Technology*)

Medal Description:

On the obverse of the Medal in its upper part, there is an inscription: “ALMA MATER BENE MERENTIBVS”

On the reverse of the Medal, there is a stylized emblem of the Warsaw University of Technology surrounded by an inscription: “WARSZAWSKA POLITECHNIKA” and the year of issue.

The diameter of the Medal is 106 mm.



Appendix No. 5

MODEL AND DESCRIPTION OF THE “ZASŁUŻONY DLA POLITECHNIKI WARSZAWSKIEJ” BADGE (*Distinguished in Service to the Warsaw University of Technology*)

Badge Description:

The badge is a stylized emblem of the Warsaw University of Technology in the gold colour with an inscription on the edge: “ZASŁUŻONY DLA POLITECHNIKI WARSZAWSKIEJ” – in the silver colour.

The diameter of the Badge is 18 mm.



Appendix No. 6

PHD OATH

You have received your PhD degrees by virtue of the resolutions of the Scientific Councils for the Discipline of our University and you are applying for this dignity to be confirmed to you at this solemn meeting by a ceremonial act of promotion.

It is necessary, however, that you render us firm beforehand in the conviction that you will always be the person as the dignity which you will receive dictates, and as we expect of you.

Take an oath therefore:

First, that you will always hold in your grateful memory our University, which has brought you to this high level of knowledge, and that you will support it as much as possible in its affairs and deeds.

Further, that you will keep the PhD dignity, which is being bestowed upon you, intact and unflawed, and that you will not tarnish it with wicked deeds or infamous life.

Finally, that by diligent work you will cultivate and propagate science, not for common gain or vainglory, but in order to spread ever more widely the truth the truth upon which depends the future and prosperity of mankind.

Do you freely and with sincere conviction vow and promise to do so?

We vow and we promise!

You will confirm this vow with the handshake of His Magnificence the Rector and your Venerable Advisors.

Now, there is nothing to stop us from promoting you solemnly.

Therefore, by virtue of the resolutions of the Scientific Councils for the Discipline, we hereby declare that you have been appointed DOCTORS and have been granted all the rights and privileges pertaining thereto, in evidence of which you will be awarded diplomas bearing the great seal of the Warsaw University of Technology.

Appendix No. 7

WARSAW UNIVERSITY OF TECHNOLOGY STUDENT CAP

A dark brown cap with a black collar and black peak. On the rim above the peak, there is a double golden cord. A metal badge with the emblem of the Warsaw University of Technology on the left side of the brim. The shape of the cap top is beret-like, formed with darts into an octagon.



Appendix No. 8

REGULATIONS GOVERNING ASSEMBLIES

1. Employees, PhD students and students of the Warsaw University of Technology shall have the right to organize assemblies on the premises of the University pursuant to the rules laid down in the Act and the Statutes.
2. The Rector's consent is required to organize an assembly on the University's premises.
3. Any request for permission to organize an assembly in the premises of the University or the notification of the intention to organize an assembly on the premises of the University shall be submitted by the organizers in writing to the Rector at least 24 hours prior to the commencement of the assembly, providing the following information: the name and surname of the person or persons organizing the assembly, the objective, form, and agenda of the assembly, the venue, the anticipated number of participants, the date, time of commencement and the anticipated duration of the assembly, the specification of the technical means to be used, and the principles for maintaining order with the indication of the persons responsible for it.
4. In situations justified by the urgency of the matter, the Rector may accept a request or a notification referred to in para. 3, submitted within a shorter time limit.
5. The Rector may request additional information about the organized assembly.
6. The consent to organize an assembly may be granted by the Rector on condition that the range, date and technical means to be used are adjusted to the University's available premises, in such a way that the assembly does not disturb the performance of the tasks of the University or pose a threat to the course of another assembly.
7. Each assembly should be conducted in such a way that it does not prevent persons not participating in the meeting from performing their normal activities.
8. The assembly organizers shall be obliged to ensure safety and order during the assembly and the protection of property during its organization, duration and termination or dissolution.
9. The Rector may delegate their representative to the assembly.
10. The Rector or their representative, having informed the organizers, shall dissolve the assembly by issuing an oral decision subject to immediate execution if the assembly is held in violation of the law or the Statutes. The decision shall be delivered to the assembly organizer in writing within 72 hours of its adoption.
11. When the assembly ends or is dissolved, the participants shall be obliged to leave the place where it was held.
12. The provisions of items 1 to 11 shall not apply to employee meetings and meetings convened by social, professional, PhD or student organizations operating at WUT, Student Government bodies, PhD Student Government bodies or elected representatives to the collegial bodies of the University.
13. The organizer is responsible for fire safety and evacuation conditions during the assembly.

Appendix No. 9

RULES AND PROCEDURES OF OPERATION OF THE SENATE OF THE WARSAW UNIVERSITY OF TECHNOLOGY

1. The Senate shall meet in regular and special sessions.
2. Senate sessions are chaired by the Rector. In case of the Rector's absence at a Senate session, the session is chaired by a Senate member appointed by the Rector. The part of the session concerning the assessment of the Rector's work is chaired by a selected member of the Senate.
3. Regular meetings of the Senate shall be convened by the Rector not less frequently than once every two months, excluding summer holidays.
4. Extraordinary meetings of the Senate shall be convened by the Rector:
 - 1) on the Rector's own initiative;
 - 2) upon request of at least 1/5 of the members of the Senate;
 - 3) upon request of the Deans of at least half of the faculties.
5. A regular meeting of the Senate shall be convened by the Rector by sending notices to all its members and persons permanently participating in its meetings in an advisory capacity, specifying the exact date and place of the meeting and a draft agenda.
6. The acts referred to in item 5 must be completed no later than one week before the meeting. The use of personalized electronic means of communication is allowed.
7. The draft agenda for the regular meeting shall be set by the President of the Senate.
8. The draft agenda for the regular meeting of the Senate shall include:
 - 1) matters arising from the day-to-day work of the Senate, as proposed by the President of the Senate;
 - 2) matters determined at its previous meetings;
 - 3) matters reported to the President of the Senate in a written motion submitted by at least 1/5 of the members of the Senate;
 - 4) matters reported to the President of the Senate by a concurring motion of all representatives of a given employee group, representatives of PhD students, or representatives of students.
9. The requests referred to in items 8(3) and 8(4) must be made in writing no later than 10 days before the date of the meeting.
10. The President of the Senate shall be responsible for the timely inclusion in the draft agenda of matters to be considered by that body.
11. The Senate shall approve the agenda for the regular meeting.
12. Failure to include on the agenda matters covered by the draft agenda may only be the result of a resolution adopted by an absolute majority of valid votes. The Senate may place on the agenda matters submitted by its members and not included in the draft agenda.
13. The provisions of items 5 and 6 shall apply mutatis mutandis to the convening of a special meeting of the Senate.
14. A request for a special meeting of the Senate should be made in writing to the President of the Senate.
15. The agenda of a special meeting of the Senate shall be determined by the President of the Senate. When convening a special meeting of the Senate upon request of members of the Senate, the President of the Senate shall determine the agenda in accordance with the contents of the request.
16. The date of a special meeting of the Senate shall be set by the President of the Senate, but the date of a special meeting convened upon request of members of the Senate shall be no later than fourteen days after the date of the request.
17. In particularly justified cases, the President of the Senate may, on their own initiative, convene a special meeting of the Senate without observing the requirements set out in items 5 and 6.

18. The adjournment of a session on an unexhausted part of the agenda shall not be considered as the end of the session but as a recess therein. The duration of such recess shall be determined by the Senate.
19. Individual matters shall be reported by those members of the Senate who requested their inclusion on the agenda. Other matters shall be reported by the President of the Senate or a person indicated by him or her.
20. Resolutions, with the exception of the cases specified in section 21, shall be adopted in open voting.
21. Resolutions shall be adopted by secret ballot:
 - 1) in personnel matters;
 - 2) by order of the President;
 - 3) upon request of a member of the Senate supported by a vote of at least 1/5 of the members of the Senate present at the meeting.
22. A resolution involving more than one decision may be voted on together if none of those present objects.
23. The presence of at least half of the total number of eligible voting members of the Senate shall be necessary for the adoption of a resolution of the Senate unless a higher quorum is required by special rule.
24. Resolutions of the Senate shall be adopted by a simple majority of valid votes, unless the law or the Statutes stipulate higher requirements.
25. Resolutions on matters brought forward that are not on the draft agenda may be passed only at regular meetings of the Senate, provided that the following conditions are all met:
 - 1) at least 2/3 of the members of the Senate are present at the meeting;
 - 2) at least 2/3 of the Senate members in attendance agree to the voting.
26. Whenever the Statutes refer to the adoption of a resolution by a simple majority of valid votes, this should be construed as that, in order for a resolution to be adopted, it is necessary for the number of votes in favour to exceed the number of votes against, irrespective of the number of persons who abstained from voting.
27. Whenever the Statutes refer to the adoption of a resolution by an absolute majority of valid votes, this should be construed as that, in order for a resolution to be adopted, it is necessary for more than 1/2 of the votes to be cast in favour of its adoption.
28. Members of the Senate shall have the right to address questions to the President of the Senate.
29. The President of the Senate or a person authorized by the President is required to respond to an interpellation at the next meeting of the Senate.
30. The Senate may, on its own initiative or upon request of the President, appoint a panel to investigate the matter that is subject to an interpellation.
31. The Senate shall determine the duties and powers of standing and ad-hoc Committees.
32. The Committees shall be set up to examine comprehensively matters coming within their fields of activity and to prepare opinions, conclusions and information for the collegial bodies, which shall be useful to those bodies in taking their decisions. The Committees shall be independent in their activities and in the formulation of their opinions.
33. Standing Committees may adopt their rules of procedure. The rules shall be approved by the Senate.
34. In addition to members of the Senate, a Committee may also include other persons employed at WUT, as well as PhD students and other students delegated to it by the University's Student Government bodies and PhD Student Government bodies.
35. Each Committee shall receive for its consideration matters referred to it by the Senate or its President.
36. In the event of a difference of opinion, the position of the Committee shall be determined by voting.
37. The proceedings of the Committee shall be minuted.

38. The Chairperson of the Committee shall inform the Senate of the results of the Committee's work and state its position. At the next meeting of the Committee, he or she shall report on the discussion and the decision of the Senate on the matter.
39. Any member of the Committee shall have the right to request materials, documents or explanations related to the matter that is the subject of the Committee's work.
40. The Senate shall elect a Secretary at its first meeting.
41. The proceedings of the Senate shall be minuted.
42. The resolutions, positions and minutes of the Senate shall be available and accessible to all members of the University community.
43. The President of the Senate shall ensure that the persons listed in para. 34 have access to the resolutions and minutes of the proceedings.
44. Parts of the minutes containing classified information may not be disclosed if the person requesting access to the minutes does not have the necessary authorization.

Appendix No. 10

METHOD OF ELECTING EMPLOYEE REPRESENTATIVES TO THE SENATE, FACULTY COUNCILS, ELECTORAL COLLEGES FOR THE ELECTION OF THE RECTOR, AND FACULTY ELECTORAL COLLEGES

1. The election of individual groups of representatives may be indirect. A decision in this matter shall be taken by the Senate upon request of the University Election Committee.
2. Elections can take place at election meetings or by voting in ballot boxes. This shall be decided by the relevant Election Committee.
3. At the election meeting, the Chairperson of the relevant Election Committee:
 - 1) opens the meeting and confirms its legitimacy;
 - 2) conducts the election of the Chairperson of the meeting by open ballot and hands over the Chairpersonship to him or her.
4. The election meeting shall elect by open ballot a Ballot-Counting Committee and, if necessary, Deputy Chairpersons of the meeting and a Secretary.
5. The Chairperson of the election meeting, his or her deputies, the secretary and the members of the Ballot-Counting Committee, as well as the members of the Election Committee may not stand for election.
6. Voting shall be conducted by the appropriate Election Committee, and voting at an election meeting shall be conducted by the Chairperson of the meeting and the Ballot-Counting Committee.
7. Voting takes place on ballot papers that list the candidates in alphabetical order.
8. The rules for passing candidates to subsequent ballots shall be determined by the appropriate Election Committee before the first ballot.
9. A vote for a given candidate shall be cast by clearly distinguishing his or her name on the ballot paper. Candidate names that have not been crossed out are considered to be highlighted.
10. A vote shall be deemed invalid if:
 - 1) there are more names highlighted on the paper than there are seats to be filled;
 - 2) the method of highlighting on the paper is inappropriate or ambiguous.
11. Minutes of the election shall be taken, showing the course of the election and its result. The minutes of the election meeting shall be signed by the Chairperson of the meeting and the Ballot-Counting Committee. In other cases, the minutes shall be signed by members of the relevant Election Committee.
12. Election Committees shall announce the results of the election immediately after its completion. The results of particular votes shall be announced by competent Election Committees or Ballot-Counting Committees.

Appendix No. 11

REGULATIONS FOR THE ELECTION OF THE RECTOR

1. The timetable for activities aimed at electing the Rector shall be determined by a resolution of the Senate adopted in accordance with § 63, para. 1 of the Statutes. A detailed timetable for these activities shall be determined by the University Election Committee.
2. The list of applications of candidates for the Rector shall be opened on the date determined by the resolution of the Senate referred to in para. 1.
3. The University Council and at least 7 members of the Senate have the right to propose candidates for the Rector. Written applications of candidates for the Rector shall be received by the University Election Committee.
4. After receiving an application, the University Election Committee shall ask the candidate to give a written consent to stand as a candidate and to submit a declaration that they meet the statutory and regulatory requirements.
5. Immediately after the expiry of the period for nominating candidates for the Rector provided for in a resolution of the Senate, the University Election Committee shall present the nominated candidates to the Senate for an opinion.
6. The opinion referred to in para. 5 shall be provided forthwith by the higher education institution's Election Committee to the entity proposing a candidate.
7. Having received an opinion from the Senate, the bodies nominating candidates shall, within the time limit specified in the Senate's resolution referred to in para. 1, nominate candidates for the Rector by sending information on the nominated candidates to the University Election Committee.
8. A list of the nominated candidates for the Rector together with an opinion of the Senate shall be published by the University Electoral Committee on the date specified in the Senate's resolution referred to in para. 1.
9. In the period between the announcement of the list of nominated candidates for the Rector and election day, the University Election Committee shall organize a pre-election meeting or meetings with the candidates for the Rector and shall make public information about the candidates prepared by them.
10. An election meeting of the Electoral College shall be attended only by electors and members of the University Election Committee, without voting rights.
11. For an election to be valid, 2/3 of the composition of the Electoral College must be present at the time of voting.
12. The first election meeting of the Electoral College for the Election of the Rector shall be opened by the Chairperson of the University Election Committee who shall:
 - a) present a list of candidates for Rector;
 - b) declare the validity of the election meeting after verifying that the requirements of para. 10 and 11 have been met;
 - c) conduct the election of the Chairperson of the Electoral College from among the electors not standing for the office of Rector by open ballot and hands over the Chairpersonship of the meeting to him or her.
13. The Chairperson of the Electoral College for the Election of the Rector shall conduct the election by open ballot:
 - a) two Vice-Chairpersons;
 - b) a Ballot-Counting Committee consisting of five persons and its Chairperson, from among its members;
 - c) secretary of the election meeting.
14. The Rector shall be elected by secret ballot by an absolute majority of valid votes.
15. Voting shall be conducted on ballot papers that list the candidates in alphabetical order and the voting number.
16. A vote for a given candidate shall be cast by clearly distinguishing his or her name on the ballot paper. A candidate's name which has not been crossed out is considered to be highlighted.
17. Minutes of each vote shall be drawn up by the Ballot-Counting Committee and signed by all Committee members. The minutes should specify the number of voters and the number of valid votes cast for each candidate. The results of voting shall be announced by the

Chairperson of the Ballot-Counting Committee.

18. A vote shall be deemed invalid if:
 - a) the voting number on the ballot paper is incorrect;
 - b) more than one candidate's name is highlighted on the paper;
 - c) the method of highlighting on the paper is inappropriate or ambiguous.
19. If no candidate receives the required majority of valid votes in a vote, the vote shall be repeated in accordance with the following rules:
 - a) If there are more than five candidates, there shall be a recess of the election meeting and the next vote shall be for the five candidates who received the highest number of valid votes in the previous vote;
 - b) If there are four or five candidates, there shall be a recess of the election meeting, a repetition of the vote, and if this fails to produce a result, the next vote shall be for the three candidates who received the highest number of valid votes in the previous vote;
 - c) If there are three candidates, there shall be a recess of the election meeting, and the vote shall be repeated, and if it does not produce a result, the next vote shall be for the two candidates who received the highest number of valid votes in the previous vote;
 - d) If several candidates receive an equal number of valid votes in voting and it is as a result impossible to determine which of the five, three or two candidates (points (a), (b) and (c)) obtains the highest number of valid votes, the number of candidates for the next ballot (points (a), (b) and (c)) shall be increased accordingly;
 - e) If there are two candidates, voting shall be repeated after a recess for the same candidates;
 - f) If there is one candidate, the vote shall be repeated for the same candidate.
20. If in the next vote no candidate receives the required majority of valid votes then:
 - a) Where the vote was a repeat vote for two candidates (para. 19(e)) or one candidate (para. 19(f)), the vote shall be closed;
 - b) In all other cases, the vote shall be repeated pursuant to the principles set out in point 19.
21. If, in the subsequent vote, no candidate obtains the required majority of votes, proceedings shall continue in accordance with item 20(b) until the Rector is elected or the vote is concluded (item 20(a)).
22. If after two consecutive votes for the same candidates no reduction of the number of candidates takes place in accordance with item 20, the persons who received the smallest equal number of valid votes shall be deleted from the list of candidates. If all candidates have received an equal number of valid votes, voting shall be closed.
23. The interruption of an election meeting referred to in item 19(a) to (c) and (e) shall not be less than 1 working day and not more than 3 working days.
24. Before each subsequent vote, the Chairperson of the meeting shall announce the current list of candidates and the number of the next vote. The Ballot-Counting Committee shall provide the electors with updated ballot papers.
25. The Chairperson of the Electoral College for the Election of the Rector shall close the election meeting in the event of:
 - a) election of the Rector,
 - b) closing of the vote (items 20(a) and 22),
 - c) absence at the time of voting of the quorum provided for in item 11.
26. In the case referred to in item 25(c), the University Election Committee shall convene the next meeting of the Electoral College in order to continue the election.
27. In the cases referred to in item 25(b), the University Election Committee shall order re-election and set a detailed timetable for it. If the timetable laid down in a resolution of the Senate referred to in § 63 of the Statutes does not provide for re-election, the University Election Committee shall apply to the Senate to change the timetable.
28. Minutes of the meeting of the Electoral College for the Election of the Rector shall be taken, and they shall present the course of the meeting and its final result. The minutes shall be appended with the voting records prepared by the Scrutiny Committee.
29. The Chairperson of the Electoral College for the Election of the Rector shall forthwith notify the minister responsible for higher education and science of the election.
30. In all matters concerning the election procedure, not regulated in the Statutes and the rules

of elections of the Rector, the College of Electors decides on the election of the Rector by a simple majority of valid votes.

Appendix No. 12

ACADEMIC OATH

I vow:

- to uphold academic dignity and the good name of the Warsaw University of Technology;
- to persevere in acquiring knowledge and skills and constantly improve and excel them;
- to seek the truth, to proclaim it, and to bear witness to it by my actions;
- to observe the principles of worldview tolerance,
- to contribute to the increase of the community achievements of the Warsaw University of Technology.

Appendix No. 13

PROCEDURE AND TERMS OF CONDUCTING COMPETITIONS FOR EMPLOYMENT OF ACADEMIC TEACHERS

1. The employment of academic teachers shall require a competition procedure in cases provided for in the Act.
2. A competition for the position of academic teacher shall be announced by the Rector upon request of the head of a basic or university-wide organisational unit after an opinion has been given by the collegial consultative and advisory body within the unit, or by the Rector on their own initiative after an opinion has been given by the head and the collegial consultative and advisory body within the unit.
3. A competition may be announced after the need for employment has been established and the qualification requirements for the position have been determined.
4. A competition is announced by posting information about the competition on:
 - 1) information boards at the Warsaw University of Technology;
 - 2) the website of the Public Information Bulletin of the Warsaw University of Technology;
 - 3) the website of the Minister supervising the University;
 - 4) the European Commission's website on the European portal for mobile researchers, which is designed to publish job vacancies for researchers.
5. A competition notice must set out the requirements for the candidate and specify the documents that the candidate must submit.
6. There is a period of 30 days between the date of publication of the competition and the closing date for submission of documents by candidates.
7. The head of a basic or university-wide organisational unit for the unit in which employment is to be made shall, after obtaining the opinion of the collegial consultative and advisory body within the unit, propose the composition of the Jury Panel and its Chairperson.
8. The composition of the Jury is approved by the Rector.
9. The Jury Panel shall be composed of at least four academic teachers and the future direct supervisor of the hired person. The number of members of the Jury Panel shall be odd. The composition of the Jury Panel shall be determined taking into account the requirements laid down in the Code of Conduct for the Recruitment of Academic Teachers.
- 9a. In the event of necessary changes in the composition of the Jury Panel, para. 7 and 8 shall apply *mutatis mutandis*.
10. The Jury Panel will examine the applications submitted after reviewing the files submitted. They may interview the candidate.
11. The Jury Panel will either recommend a candidate for appointment or state that none of the candidates meets the requirements.
12. The Jury Panel informs the Rector about the results of the competition along with the substantiation.
13. The information referred to in item 12 shall be made available for a period of 30 days on:
 - 1) information board at the Warsaw University of Technology;
 - 2) the website of the Public Information Bulletin of the Warsaw University of Technology;
 - 3) the website of the Minister supervising the University.
14. The Rector forwards the result of the competition along with the substantiation to the unit head.
15. The recommendation of the Jury Panel shall be a condition for initiating the procedure to employ the candidate. This procedure shall be initiated by the head of the unit where the candidate is to be employed.
16. The meetings of the Jury Panel shall be minuted.